



**SAN JUAN WATER DISTRICT
SPECIAL BOARD MEETING AGENDA
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**August 29, 2024
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission goes down, for any reason, the meeting will continue in person as scheduled. Members of the public may participate in Board meetings via videoconference per the instructions below.

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/245724141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 245-724-141

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – at that time, please unmute your line in order to speak.

*****Important Notice: For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, July 17, 2024 (W & R)

Recommendation: Approve draft minutes

2. Treasurer's Report – Quarter Ending June 30, 2024 (W & R)

Recommendation: Receive and file

IV. NEW BUSINESS

1. Pump Stations Optimization Evaluation Project (R)

Action: Consider a motion to authorize the Director of Operations to enter into a Professional Services Agreement with Water Systems Consulting, Inc. (WSC) to provide professional engineering services for the Pump Stations Optimization Evaluation Project (Project)

2. Low Income Rate Assistance Program (R)

Discussion

3. Comments on Brown Act (W & R)

Discussion and Possible Action

4. Proposed Biological Opinions on CVP Operations (W)

Discussion

5. Introduction of Ordinance No. 24-03 Amending Ordinances 2000 and 5000 (W & R)

Action: Introduce and waive the first reading of Ordinance No. 24-03 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 2000 and 5000

V. OLD BUSINESS

1. Conjunctive Use and Groundwater Banking Activities Update (W & R)

Discussion

2. 2024 Hydrology and Operations Update (W & R)

Discussion

VI. INFORMATION ITEMS

1. General Manager's Report

- 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations

- 1.2 Miscellaneous District Issues and Correspondence

2. Director of Finance and Human Resources' Report

- 2.1 Miscellaneous District Issues and Correspondence

3. Director of Operations' Report

- 3.1 Miscellaneous District Issues and Correspondence

4. Director of Engineering Services' Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VII. DIRECTORS' REPORTS

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
 - 3.1 ACWA – P. Tobin
 - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

VIII. COMMITTEE MEETINGS

1. Finance Committee – August 13, 2024
<https://www.sjwd.org/2024-08-13-committees-meeting-finance>

IX. UPCOMING EVENTS

1. 2024 ACWA Fall Conference
December 3-5, 2024
Palm Desert, CA

President Zamorano to call for Closed Session

X. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

XI. OPEN SESSION

1. Report from Closed Session

XII. ADJOURN

UPCOMING MEETING DATES

September 18, 2024
October 16, 2024

I declare under penalty of perjury that the foregoing agenda for the August 29, 2024, special meeting of the Board of Directors of San Juan Water District was posted by August 23, 2024, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet is also posted on the District's website at sjwd.org.

Teri Grant, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Board Meeting Minutes

July 17, 2024 – 6:00 p.m.

BOARD OF DIRECTORS

Manuel Zamorano	President
Ted Costa	Vice President
Ken Miller	Director
Dan Rich	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering
Devon Barrett	Customer Service Manager
Adam Larsen	Field Services Manager
Greg Turner	Water Treatment Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Elizabeth Ewens	Water Counsel

OTHER ATTENDEES

Attendee	
Iphone	
Stacy Helliker	
Thomas Spencer	
Lindsay Pangborn	Prosio Communications
Craig Locke	Sacramento Suburban Water District
Mike Spencer	SJWD Employee
Mark Hargrove	SJWD Employee
Kristen Castanos	Stoel Rives
Timothy McLarney, PH.D.	True North Research, Inc.

AGENDA ITEMS

- I. Roll Call**
- II. Public Forum and Comments**
- III. Consent Calendar**
- IV. Public Hearing**
- V. New Business**
- VI. Old Business**
- VII. Information Items**
- VIII. Directors' Reports**
- IX. Committee Meetings**
- X. Upcoming Events**
- XI. Closed Session**

XII. Open Session
XIII. Adjourn

President Zamorano called the meeting to order at 6:00 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, Ken Miller, Dan Rich, Pam Tobin and Manuel Zamorano.

II. PUBLIC FORUM

There were no public comments.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and are approved by one motion. There was no separate discussion of these items unless a member of the Board, audience, or staff requested a specific item removed. Consent Calendar item documents are available for review in the Board packet.

1. Minutes of the Board of Directors Meeting, June 26, 2024 (W & R)

Recommendation: Approve draft minutes

2. Air Release Valve Replacement Program 2023/2024 (R)

Recommendation: To authorize the Director of Engineering Services to execute a construction contract with TAK Broadband CA, LLC (TAK) for the Air Release Valve Replacement Program 2023/2024 Project

Vice President Costa moved to approve the Consent Calendar. Director Tobin seconded the motion and it carried unanimously.

IV. PUBLIC HEARING

1. Ordinance No. 24-02 Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000 (W & R)

President Zamorano opened the Public Hearing at 6:02 p.m.

The Public Hearing was duly posted and published. There were no formal written or verbal comments received.

GM Helliker reviewed the staff report which was provided in the Board packet.

President Zamorano opened the floor for public comment and there were no public comments made.

President Zamorano closed the Public Hearing at 6:04 p.m.

Vice President Costa moved to waive the second reading of Ordinance No. 24-02 and adopt Ordinance No. 24-02 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000. Director Tobin seconded the motion and it carried unanimously.

V. NEW BUSINESS

1. Customer Service Satisfaction Survey Results (R)

Mr. Barrett introduced Dr. Timothy McLarney, True North Research, Inc., who conducted the survey and compiled the report. Dr. McLarney conducted a presentation which will be attached to the meeting minutes. Dr. McLarney provided background information about True North Research and the work that they perform.

Dr. McLarney reviewed the Methodology of Study, informed the Board that there were 519 participants instead of the proposed 400, then proceeded to review the results of each question, which included the results from the 2018 survey as well. He informed the Board that the results were very positive for the District. He reviewed the Key Findings which were:

Positive Report Card on the District's Performance

- Familiarity with District is high and increasing
- Favorability is high and growing
- Overall customer satisfaction is high and strengthening
- Customer Service Representatives received high marks
- District appears to be striking the right balance in terms of communicating with customers

Opportunity Areas

- Educate customers on the true cost of water – it changes their opinion about value of service
- Educate customers on the availability of rebate programs for water efficient appliances
- Text messaging for important, time-sensitive notifications

The Board thanked Dr. McLarney for conducting the survey and providing the report results. In addition, the Board thanked the Customer Service Department for their hard work in providing great customer service.

2. 2024 Water Transfer (W)

GM Helliker informed the Board that the purpose of the proposed water transfer to Sacramento Suburban Water District (SSWD) is to optimize the use of the District's surface water, generate some revenue for the District, and establish a foundation for the opportunity to participate in the Voluntary Agreement. He reviewed the written report which was included in the Board packet.

GM Helliker reported that a Negative Declaration was prepared and circulated for comment on June 5, 2024, with the comment period closing on July 5, 2024. He reported that two comment letters were received, one from Citrus Heights Water District and one from Fair Oaks Water District. After review of the comment letters, it was determined that the comments do not present any evidence to contradict the analysis and conclusions in the Initial Study that no significant environmental effects will result from the transfer. In addition, he reviewed the Board actions that staff are recommending.

Vice President Costa inquired of Legal Counsel if the District approved the transfer and, then was sued, could the action be defended. Legal Counsel Ewens informed the Board that this should be discussed in Closed Session, which is on the agenda. In response to Vice President Costa's comment, GM Helliker informed the Board that the wholesale mailer that was recently sent out, noted the cost savings to the wholesale customer agencies as a result of water transfers to SSWD. The data shows that the wholesale rates would have been 16% higher had there been no water deliveries to SSWD.

In response to Director Tobin's question, Legal Counsel Ewens informed the Board that her firm worked on the CEQA documentation for the District. In addition, she directed the Board to the staff report that is responsive to the project falling within two exemptions under CEQA. Director Tobin inquired if this agenda item should be brought back after the Closed Session. Legal Counsel Ewens deferred to the Board's discretion on whether they would prefer to wait to take any action until after the Closed Session. The Board discussed postponing the action until after the Closed Session.

President Zamorano opened the floor for public comment. There were no public comments made.

VI. OLD BUSINESS

1. FY 2023-24 Operations Plan Report Card (W & R)

GM Helliker reviewed the 4th quarter progress on the FY 2023-24 Operations Plan Report Card. He noted a few delays in the plan which are shown in the report card, but most items are complete. Mr. Andrew Pierson reported that the Kokila Reservoir Project will go out to bid in the Fall and EPA Grant funds will be used for that project.

2. FY 2024-25 Operations Plan (W & R)

GM Helliker reviewed the FY 2024-25 Operations Plan, which will be attached to the Board minutes. He explained that the Operations Plan shows some of the larger or more significant items to track for the current year.

3. Conjunctive Use and Groundwater Banking Activities Update (W & R)

GM Helliker reported that the Water Bank Program Committee meeting was held today, and they discussed previously banked water. He explained that they

discussed how to capture the groundwater banking activity that has occurred over the past twenty years and apply it to the water bank. For some of the activities, they all agreed that there was a zero balance in the system for those items; however, for other activities they are still debating on how to account for that water in the water accounting framework.

4. 2024 Hydrology and Operations Update (W & R)

GM Helliker reviewed data which included the current reservoir storage levels across the state, data on releases, temperature and precipitation outlooks, and storage levels and projections at Folsom Reservoir.

VII. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

GM Helliker provided the Board with a written report for June which was included in the Board packet.

1.2 Miscellaneous District Issues and Correspondence

GM Helliker reported that the State Water Board adopted the Conservation Regulations on July 3rd. He informed the Board that a fifth comment period was opened up that should not affect the substance of the regulations. He reviewed some data regarding irrigated vs irrigable landscape and the impact to various agencies including San Juan. He explained that with the recently adopted regulations, San Juan will have to meet a 23% reduction in deliveries by 2040 based on irrigated landscape as opposed to 1% if the regulation was based on the irrigable landscape specification in the statute.

GM Helliker reported that the Water Forum agreement update is almost complete after four years. He informed the Board that the conservation element in the agreement is still being discussed. In addition, he reported that Sacramento County sent a letter to the Water Forum last October stating that their contribution was being reduced from approximately \$1 million per year to \$800,000; however, they recently stated that they want to reduce their contribution to zero. GM Helliker reviewed a table that showed the amounts which the agencies would be charged with San Juan paying \$10,000 for the Sacramento County area in addition to the \$15,000 that the District already pays.

2. DIRECTOR OF FINANCE AND HUMAN RESOURCES' REPORT

2.1 Miscellaneous District Issues and Correspondence

No report.

3. DIRECTOR OF OPERATIONS' REPORT

3.1 Miscellaneous District Issues and Correspondence

Mr. Barela reported that mutual aid with PCWA, due to PG&E completing repairs at Spaulding Reservoir, may end at the end of the month. He informed the Board that PCWA expressed their gratitude and thanks to the District for the assistance during this challenging time.

4. DIRECTOR OF ENGINEERING SERVICES' REPORT

4.1 Miscellaneous District Issues and Correspondence

Mr. Pierson reported that he is meeting with Placer County next week to discuss the project at Douglas Blvd. and Auburn Folsom Road, and he has not received a schedule from the contractor with a start date. In addition, he reported that the Notice to Proceed was provided to the contractor and the pre-construction meeting was held. He anticipates that the project will start at the end of the month or early August.

5. LEGAL COUNSEL'S REPORT

5.1 Legal Matters

No report.

VIII. DIRECTORS' REPORTS

1. SACRAMENTO GROUNDWATER AUTHORITY (SGA)

Vice President Costa reported that the next meeting is scheduled for August 13th.

2. REGIONAL WATER AUTHORITY (RWA)

Director Rich reported that RWA received a \$2 million grant for the water shed.

3. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

3.1 ACWA - Pam Tobin

Director Tobin reviewed some of the ACWA Priority Updates which included the Making Conservation a California Way of Life regulation; SB 108 under the Budget Act of 2024 for Agreements to Support Healthy Rivers and Landscapes (formerly known as the Voluntary Agreements); the Climate Resilience Bond; the Proposition 218 Legislation; Discontinuation of Residential Water Service for Nonpayment; Advanced Clean Fleets Regulation; EPA Water System Restructuring Assessment Rule; and Quench California. In addition, she reviewed the upcoming ACWA events.

Director Tobin reported that she attended the Region 2 event. The event covered the Camp fire that occurred in Paradise in 2018 and the impact to the region that still exists today. The Board discussed the event briefly.

3.2 Joint Powers Insurance Authority (JPIA) - Pam Tobin

Director Tobin reported that Kevin Phillips at JPIA is leaving ACWA-JPIA.

4. CVP WATER USERS ASSOCIATION

Vice President Costa reported that the CVP Water Users Association meets September 4, 2024.

5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS

There were no other matters discussed.

IX. COMMITTEE MEETINGS

1. Finance Committee – July 9, 2024

The committee meeting minutes were included in the Board packet.

X. UPCOMING EVENTS

1. 2024 ACWA Fall Conference

December 3-5, 2024
Palm Desert, CA

At 7:34 p.m., President Zamorano announced that the Board was adjourning to Closed Session. Board Secretary Grant informed the public that they can request the Open Session report via email; however, Legal Counsel Ewens instructed the public to provide their phone number via the GoToMeeting Chat and they will be contacted when the Board returns to Open Session.

XI. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

XII. OPEN SESSION

There was no reportable action. Legal Counsel Ewens informed the Board that public comment was already requested during Agenda Item V-2 and is not required to be conducted at this time.

Director Tobin moved to approve the Initial Study/Negative Declaration [CEQA]. Director Rich seconded the motion and it carried unanimously.

Director Rich moved to make a formal finding concurring with staff's analysis, that the proposed transfer water would be surplus to the needs of the Wholesale Customer Agencies in accordance with their Wholesale Water Supply Agreements. Vice President Costa seconded the motion and it carried unanimously.

Vice President Costa moved to authorize the General Manager to sign the Proposed Agreement Between San Juan Water District and Sacramento Suburban Water District to Provide Surface Water Supplies to Enhance Groundwater Stabilization. Director Tobin seconded the motion and it carried unanimously.

XIII. ADJOURN

The meeting was adjourned at 8:01 p.m.

MANUEL ZAMORANO, President
Board of Directors
San Juan Water District

ATTEST: _____
TERI GRANT, Board Secretary

STAFF REPORT

To: Board of Directors
From: Donna Silva, Director of Finance
Date: August 29, 2024
Subject: Treasurer's Report – Quarter Ending June 30, 2024

RECOMMENDED ACTION

This report is for information only and will be filed with the meeting minutes.

BACKGROUND

The purpose of the treasurer's report is to update the Board and the public on the status of the District's cash balances and investments and highlight material changes from one period to another. The scope of this report covers the fourth quarter of fiscal year 2023-2024, ending June 30, 2024.

The District's investment objectives are established by the Board approved Investment Policy. The Investment Policy is guided and constrained by the California Government Code. The Board periodically reviews and adjusts the Investment Policy to ensure ongoing compliance with the government code and to maximize investment flexibility as permitted. The current Investment Policy has the following objectives for the portfolio:

1. Safety
2. Liquidity
3. Yield

Attached is the quarterly Treasurer's Report for the three months ended June 30, 2024.

At March 31, 2024, the end of the previous quarter, the value of the District's total portfolio was \$53.6 million. Since that time, the value of the District's portfolio increased by \$358,596 for an ending balance of \$53.96 million as of June 30, 2024. Cash and short-term investments increased by \$521,683. Medium term investments decreased by \$228,718 and long-term investments increased by \$65,632.

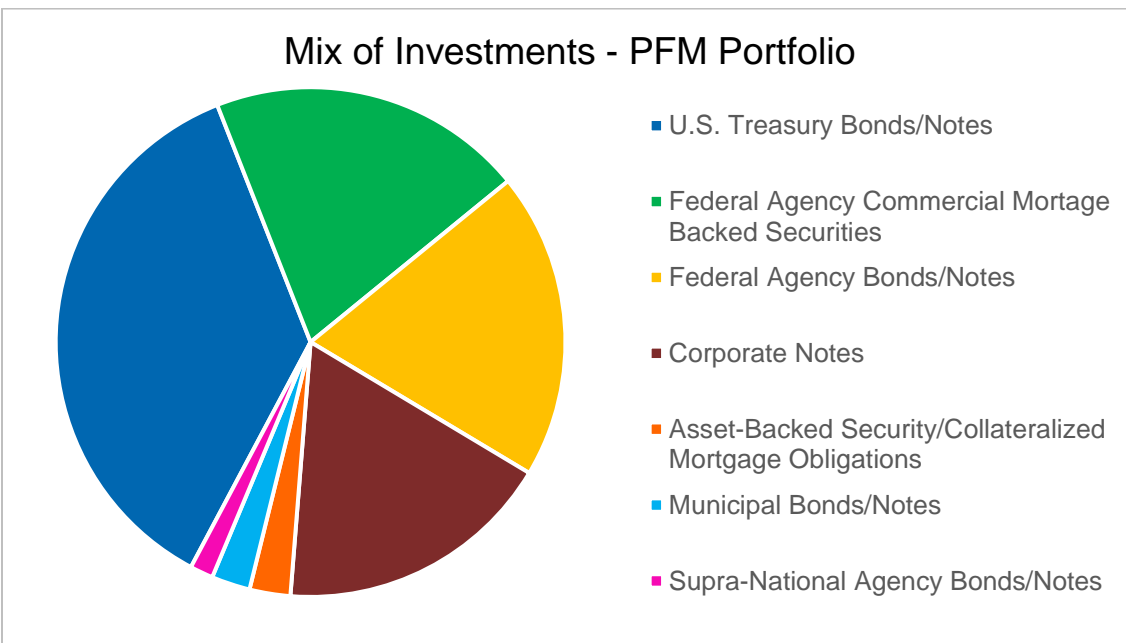
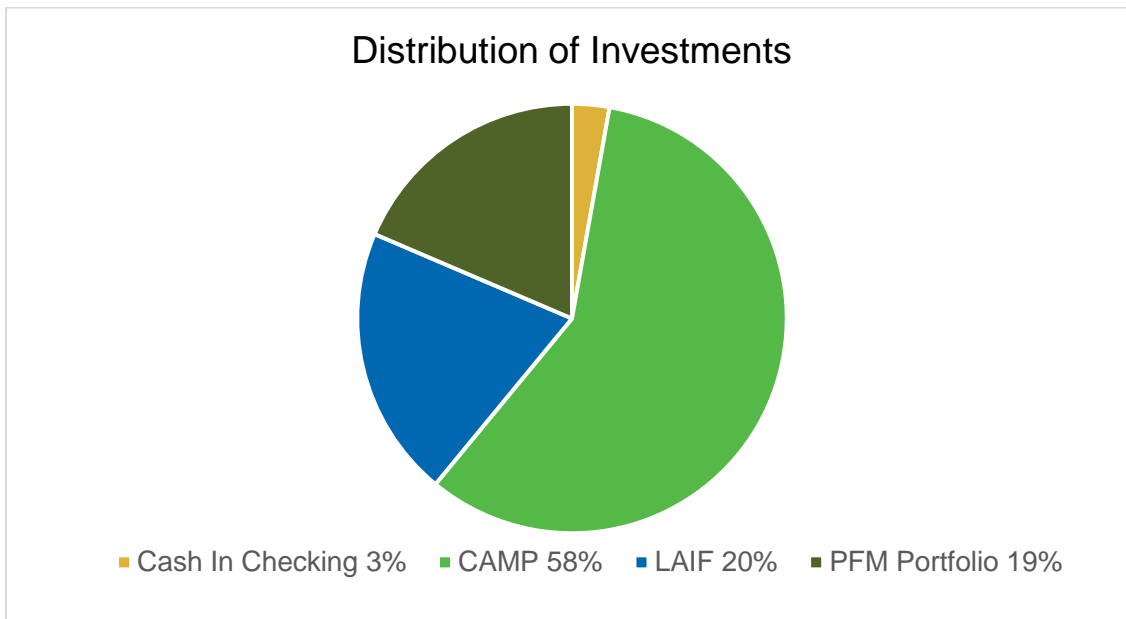
The funds are currently held as follows:

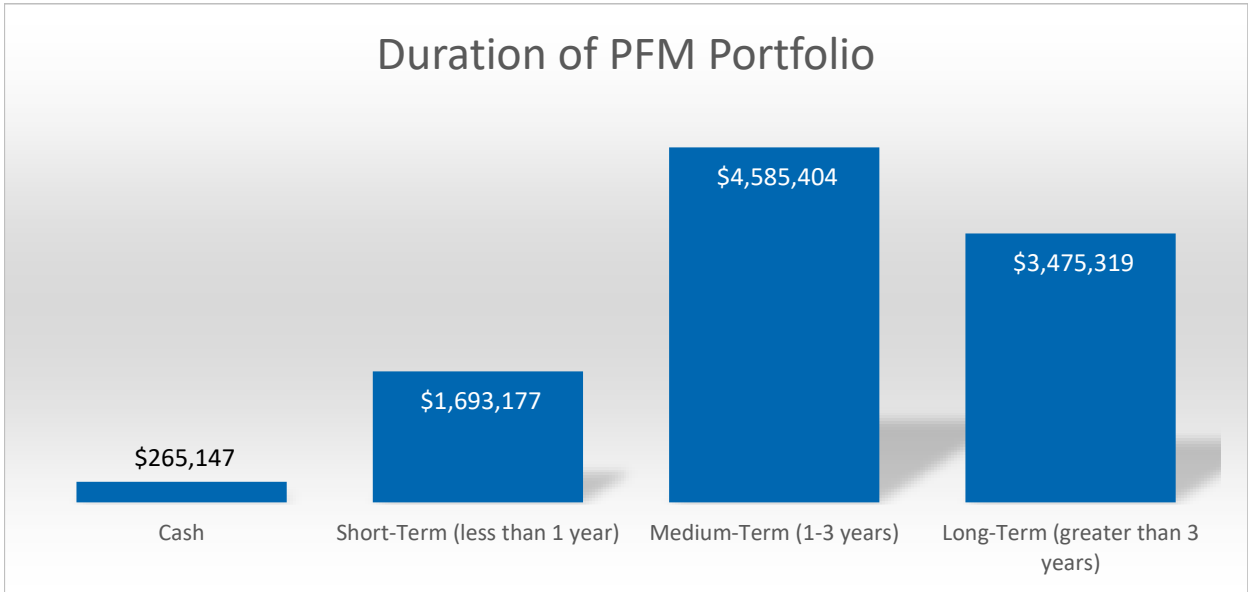
Cash at Banking Institutions	\$1,514,066.03
California Asset Management Pool (CAMP)	31,838,555.11
Local Agency Investment Fund (LAIF)	11,040,663.15
PFM Managed Investment Portfolio	<u>10,019,047.03</u>
	\$53,957,331.32

The overall portfolio is diversified with 19% invested in marketable securities (PFM Portfolio), 78% invested in short-term investments that are considered liquid (LAIF and CAMP) and 3% on deposit with US Bank. Staff, in conjunction with your financial advisors, periodically review the mix of liquid and long-term investments and adjust the portfolio according to the market conditions and the District's short term cash needs.

All securities held are in conformance with those permitted by the District's Investment Policy. There are sufficient funds to meet the District's expenditure requirements for the next six months.

The mix and duration of investments are displayed in the following charts:





The quarter was characterized by moderating economic growth, inflation resuming its slowing trend as it inches closer to the Fed’s 2% target. The Federal Reserve held rates constant, but expectations on future rate cuts have increased.

The portfolio continues to perform well relative to the benchmark (Bank of America Merrill Lynch “BAML” 0-5 year Treasury Index) on an historical basis.

Total Returns – period ending June 30, 2024

	Duration (years)	Quarter Ending 6/30/2024	Past Year	Since Inception
San Juan Water District	2.10	.94%	4.67%	1.45%
BAML 0-5 Year Treasury Index	2.03	.93%	4.45%	1.28%

**San Juan Water District
Treasurer's Report
06/30/2024**

	Yield %	Par Value	Cost	Current Market Value	Maturity Date
CASH & DEMAND DEPOSITS - US Bank:	0.75%			1,514,066.03	na
CALIFORNIA ASSET MANAGEMENT POOL (CAMP)	5.43%			31,383,555.11	
LOCAL AGENCY INVESTMENT FUND (LAIF)	4.480%			11,040,663.15	na
PFM MONEY MARKET ACCOUNT	na			265,147.38	na
LONG-TERM INVESTMENTS (PFM Investment Portfolio):					
<i>U.S. Treasury Bonds/Notes:</i>					
US Treasury Notes	1.39%	15,000.00	15,525.59	14,960.16	7/31/2024
US Treasury Notes	0.33%	30,000.00	31,327.73	29,615.63	10/31/2024
US Treasury Notes	2.72%	190,000.00	181,954.69	185,814.07	1/15/2025
US Treasury Notes	0.64%	120,000.00	118,715.63	115,350.00	4/30/2025
US Treasury Notes	0.67%	145,000.00	142,564.45	136,707.81	9/30/2025
US Treasury Notes	0.78%	100,000.00	97,882.81	93,953.12	10/31/2025
US Treasury Notes	1.02%	175,000.00	170,515.63	164,144.54	11/30/2025
US Treasury Notes	0.77%	125,000.00	122,753.91	116,875.00	12/31/2025
US Treasury Notes	2.95%	250,000.00	227,343.75	232,929.70	1/31/2026
US Treasury Notes	3.19%	260,000.00	235,381.25	242,246.89	1/31/2026
US Treasury Notes	1.15%	310,000.00	301,644.53	288,590.63	2/28/2026
US Treasury N/B Notes	0.81%	85,000.00	84,731.05	78,824.22	5/31/2026
US Treasury N/B Notes	2.99%	135,000.00	123,725.39	125,191.42	5/31/2026
US Treasury N/B Notes	0.79%	200,000.00	199,562.50	185,468.76	5/31/2026
US Treasury N/B Notes	2.77%	135,000.00	124,300.20	124,242.19	9/30/2026
US Treasury Notes	3.21%	160,000.00	140,662.50	142,150.00	6/30/2027
US Treasury Notes	3.40%	130,000.00	123,251.17	121,468.75	8/15/2027
US Treasury N/B Notes	3.93%	295,000.00	294,216.41	289,376.56	12/31/2027
US Treasury N/B Notes	3.83%	220,000.00	221,598.44	216,631.25	2/29/2028
US Treasury N/B Notes	3.53%	220,000.00	220,962.50	213,812.50	3/31/2028
US Treasury N/B Notes	3.61%	100,000.00	99,523.44	96,718.75	4/30/2028
US Treasury Notes	4.00%	100,000.00	99,996.09	98,468.75	6/30/2028
US Treasury Notes	4.64%	220,000.00	2,198,193.53	222,543.75	4/30/2029
Subtotal		3,720,000.00	5,576,333.19	3,536,084.45	
<i>Supra-National Agency Bond/Note</i>					
Inter-American Devel Bk Notes	0.52%	145,000.00	144,892.70	143,364.55	9/23/2024
Subtotal		145,000.00	144,892.70	143,364.55	
<i>Municipal Bonds/Notes</i>					
Mississippi St-A-Txbl Municipal Bonds	0.57%	100,000.00	100,000.00	98,428.00	11/1/2024
OR ST Dept Trans Txbl Rev Bonds	0.57%	70,000.00	70,000.00	68,688.90	11/15/2024
FL ST Board of Admin Txbl Rev Bonds	1.11%	20,000.00	20,141.40	19,198.60	7/1/2025
FL ST Board of Admin Txbl Rev Bonds	1.26%	55,000.00	55,000.00	52,796.15	7/1/2025
Subtotal		245,000.00	245,141.40	239,111.65	

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...continued	Yield %	Par Value	Cost	Current Market Value	Maturity Date
<i>Federal Agency Commercial Mortgage-Backed Security</i>					
FHMS K043 A2	1.95%	97,547.56	102,379.21	96,358.83	12/1/2024
FHMA K061 A2	4.31%	103,617.35	100,427.87	99,876.79	11/1/2026
FHMS K064 A2	4.98%	100,000.00	94,328.13	95,756.81	3/1/2027
FHLMC Multi-family Structured	4.97%	55,000.00	51,856.84	52,593.32	4/1/2027
FHLMC Multi-family Structured	5.01%	90,000.00	84,164.06	85,654.47	6/1/2027
FHMS K507 A1	5.19%	97,511.19	95,980.94	97,176.56	4/1/2028
FHMS KJ46 A1	4.78%	79,507.37	79,505.37	79,189.60	6/1/2028
FHMS K505 A2	4.59%	100,000.00	100,998.80	99,702.24	6/1/2028
FNA 2023-M6 A2	4.58%	100,000.00	98,304.69	97,256.84	7/1/2028
FHMS K506 A2	4.99%	100,000.00	98,520.70	99,113.91	8/1/2028
FHMS K508 A2	5.26%	100,000.00	97,806.40	99,409.87	8/1/2028
FHMS K509 A2	5.60%	75,000.00	72,608.78	74,853.88	8/1/2028
FHMS K507 A2	5.07%	100,000.00	98,804.70	99,639.71	9/1/2028
FHMS K510 A2	5.14%	40,000.00	39,884.36	40,239.46	10/1/2028
FHMS K511 A2	4.93%	55,000.00	54,841.99	54,908.53	10/1/2028
FHMS K512 A2	4.78%	50,000.00	50,466.90	50,186.21	11/1/2028
FHMS K513 A2	4.50%	55,000.00	55,549.40	54,650.43	12/1/2028
FHMS K514 A2	4.34%	60,000.00	60,599.94	59,259.79	12/1/2028
FHMS K518 A2	4.83%	70,000.00	71,690.15	71,441.14	1/1/2029
FHMS K517 A2	4.66%	90,000.00	92,698.74	91,702.86	1/1/2029
FHMS K515 A2	4.78%	100,000.00	102,694.00	101,973.99	1/1/2029
FHMS K516 A2	4.78%	100,000.00	102,999.70	102,318.67	1/1/2029
FHMS K520 A2	5.09%	55,000.00	55,223.25	55,724.67	3/1/2029
FHMS K522 A2	4.80%	100,000.00	99,999.70	99,858.07	5/1/2029
Subtotal		1,973,183.47	1,962,334.62	1,958,846.65	
<i>Federal Agency Bonds/Notes:</i>					
Freddie Mac Notes	1.52%	250,000.00	249,807.50	244,369.50	2/12/2025
Federal Home Loan Bank Notes	0.60%	100,000.00	99,504.00	96,407.50	4/14/2025
Fannie Mae Notes	0.67%	125,000.00	124,742.50	120,507.00	4/22/2025
Fannie Mae Notes	0.61%	160,000.00	160,118.40	154,248.96	4/22/2025
Fannie Mae Notes	0.54%	145,000.00	144,699.85	138,699.75	6/17/2025
Freddie Mac Notes	0.48%	90,000.00	89,551.80	85,601.43	7/21/2025
Fannie Mae Notes	0.47%	100,000.00	99,532.00	94,709.10	8/25/2025
Fannie Mae Notes	0.49%	135,000.00	134,269.65	127,857.29	8/25/2025
Fannie Mae Notes (Callable)	4.00%	315,000.00	314,984.25	310,811.76	8/28/2025
Freddie Mac Notes	0.44%	140,000.00	139,578.60	132,281.10	9/23/2025
Freddie Mac Notes	0.47%	175,000.00	174,177.50	165,351.38	9/23/2025
Fannie Mae Notes	0.51%	105,000.00	104,960.10	98,935.52	11/7/2025
Federal Home Loan Bank Nts (Callable)	5.40%	130,000.00	130,000.00	129,801.10	2/23/2026
Subtotal		1,970,000.00	1,965,926.15	1,899,581.39	
<i>Corporate Notes:</i>					
Toyota Motor Credit Corp Corp Notes	1.58%	30,000.00	30,293.10	29,340.81	2/13/2025
Toyota Motor Credit Corp Corp Notes	1.58%	45,000.00	45,439.65	44,011.22	2/13/2025
Amazon.com Inc. Corp Notes	3.06%	50,000.00	49,920.50	49,066.90	4/13/2025
Goldman Sachs Group Inc. Corp Notes	0.94%	65,000.00	72,616.70	63,944.73	5/22/2025
JP Morgan Chase & Co. Corp (Callable)No	0.77%	90,000.00	90,000.00	89,491.23	8/9/2025

continued next page.....

...continued	Yield %	Par Value	Cost	Current Market Value	Maturity Date
JP Morgan Chase & Co Corp Notes (Callab	3.83%	100,000.00	92,292.00	99,434.70	8/9/2025
Bristol-Myers Squibb Co Corporate Notes	0.98%	35,000.00	34,651.40	32,912.67	11/13/2025
Bank of America Corp Notes (Callable)	3.38%	70,000.00	70,000.00	68,788.23	4/2/2026
Paccar Financial Corp	4.90%	100,000.00	100,411.00	99,986.90	8/10/2026
Bank of American NA Corporate Notes	5.85%	100,000.00	99,158.00	100,626.10	8/18/2026
Target Corp (Callable)	1.99%	15,000.00	14,974.50	13,951.05	1/15/2027
Target Corp Corporate (Callable) Notes	1.96%	60,000.00	59,963.40	55,804.20	1/15/2027
Bank of New York Mellon Corp (Callable)	1.98%	100,000.00	100,322.00	92,861.10	1/26/2027
Adobe Inc (Callable) Corp Note	4.20%	100,000.00	92,310.00	93,369.20	2/1/2027
PNC Financial Services Corp Notes (Callab	4.69%	105,000.00	98,590.80	99,564.57	5/19/2027
PNC Financial Services Corp Notes (Callab	4.80%	110,000.00	102,786.20	104,305.74	5/19/2027
Amazon.com Inc. (Callable) Corp Notes	3.56%	110,000.00	98,514.90	99,078.43	6/3/2027
Home Depot Inc. Corp (Callable) Notes	4.16%	100,000.00	94,340.00	93,460.90	9/14/2027
John Deere Capital Corp	4.98%	45,000.00	44,932.95	45,009.27	7/14/2028
John Deere Capital Corp	4.73%	55,000.00	55,539.00	55,011.33	7/14/2028
Citibank NA Corp Notes (Callable)	5.30%	100,000.00	101,934.00	102,697.50	9/29/2028
Blackrock Funding Inc. Corp Notes	4.74%	10,000.00	9,981.90	9,950.67	3/14/2029
Balckrock Funding Inc. Corporate Notes	4.81%	90,000.00	89,582.40	89,556.03	3/14/2029
Mastercard Inc Corp Notes (Callable)	4.82%	100,000.00	91,865.00	91,986.00	6/1/2029
Subtotal		1,785,000.00	1,740,419.40	1,724,209.48	
<i>Asset-Backed Security/Collateralized Mortgage Obligation:</i>					
Hart 2021-A A3	0.38%	643.41	643.34	641.79	9/15/2025
Carmx 2021-1 A3	0.34%	1,156.97	1,156.74	1,149.82	12/15/2025
TAOT 2021-C A3	0.43%	10,796.02	10,795.15	10,619.49	1/15/2026
Carmx 2021-2 A3	0.52%	5,072.17	5,071.08	5,016.88	2/17/2026
Hart 2021-C A3	0.75%	5,670.15	5,668.88	5,571.68	5/15/2026
DCENT 2021-A1 A1	0.58%	30,000.00	29,993.58	29,681.16	9/15/2026
Harot 2023-3 A3	5.42%	65,000.00	64,986.60	65,081.44	2/18/2028
Taot 2023-C A3	5.17%	20,000.00	19,995.48	19,938.48	4/17/2028
Fitat 2023-1 A3	5.53%	70,000.00	69,995.66	70,146.22	8/15/2028
BACCT 2023-A2 A2	4.98%	35,000.00	34,995.30	34,945.89	11/15/2028
GMCAR 2024-1 A3	4.85%	10,000.00	9,997.99	9,908.63	12/18/2028
Subtotal		253,338.72	253,299.80	252,701.48	
TOTAL LONG TERM INVESTMENTS		10,091,522.19	11,888,347.26	9,753,899.65	
TOTAL CASH & INVESTMENTS AT 6/30/2024		10,091,522.19	11,888,347.26	53,957,331.32	

STAFF REPORT

To: Board of Directors
From: Tony Barela, Director of Operations
Date: August 29, 2024
Subject: Pump Stations Optimization Evaluation Project (R)

RECOMMENDED ACTION

Staff requests a Board motion to approve the Director of Operations to enter into a Professional Services Agreement with Water Systems Consulting, Inc. (WSC) to provide professional engineering services for the Pump Stations Optimization Evaluation Project (Project) in the amount of \$196,362 with a total authorized budget of \$216,000, which includes a 10% contingency. The Engineering Committee Chair requested that this item be brought directly to the Board for consideration.

BACKGROUND

In the past several years, the District has made improvements to certain pump stations by installing jockey pumps and variable frequency drives (VFD) to better manage pumping efficiencies during low demands in the system. It was observed that these improvements had significant positive effects on power consumption and operational efficiency. Inefficiencies at the pump stations include reduced demands on the system due to conservation resulting in pumps being oversized, the age and health of the pumps, and changes in customer time of day usage. This coming year, Kokila Reservoir will be replaced with a new prestressed concrete tank that will have a larger operational capacity than the existing reservoir. This replacement, in concert with system control valve stations, may provide an opportunity to reimagine the Gravity, Bacon, and Sierra Pressure Zones (PZ).

The primary focus of this project is to complete a detailed data driven review of the District's pump stations operation to determine where additional improvements can be made to increase efficiency, extend the life of existing assets, and reduce overall costs of operations. Additionally, the Consultant will model possible modifications to our retail pressure zones to optimize our operations for water deliveries.

CURRENT STATUS

On June 6, 2024, the District issued an RFP requesting proposals for professional engineering services. On June 19, 2024, the District held a Pre-Proposal Conference, which eight (8) engineering consultants attended. One (1) firm submitted a proposal on July 11, 2024. The Technical Proposal was reviewed by staff and is in conformance with the requirements of the RFP. Subsequent to the technical review, the Cost Proposal was opened and reviewed. The following table lists the proposal total amount from WSC.

Consultant	Proposal Total Amount
Water Systems Consulting, Inc.	\$196,362

The total amount proposed by WSC appears reasonable and in line with the effort requested in the RFP.

FINANCIAL CONSIDERATIONS

The Project is included in the District's approved Retail CIP budget in FY24/25.

STAFF REPORT

To: Board of Directors

From: Donna Silva, Director of Finance and Human Resources
Devon Barrett, Customer Service Manager

Date: August 29, 2024

Subject: Discussion on Low Income Rate Assistance Programs (R)

RECOMMENDED ACTION

Discussion

BACKGROUND

At the June 26, 2024, Board meeting, Director Miller requested a discussion on Low Income Rate Assistance Programs. After some discussion, the Board directed staff to research available legal funding sources for such a program, and the threshold for “low-income” and to bring the results of the research back for discussion at the August Board meeting.

ANALYSIS

Because utilities are vital to public health and safety, some public utilities offer rate assistance programs to low-income households, providing discounted utility services. However, the California Constitution prohibits the use of water rate revenues to fund these programs. Article 13D of the California Constitution, added in 1996 by Proposition 218, states in section 6(2)(b) that:

- (1) Revenues derived from the fee or charge shall not exceed the funds required to provide the property related service.
- (2) Revenues derived from the fee or charge shall not be used for any purpose other than that for which the fee or charge was imposed;
- (3) The amount of a fee or charge imposed upon any parcel or person as an incident of property ownership shall not exceed the proportional cost of the service attributable to the parcel.
- (4) No fee or charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question....
- (5) No fee or charge may be imposed for general governmental services....

In summary, the law requires water rates to be no higher than the cost of providing the service to the property. Utilizing rate revenues to fund low-income rate assistance programs would result in rates that exceed the cost of providing service to any individual property and is therefore unlawful. Consequently, the agencies that provide these programs must find an alternative revenue source to fund them. In a city, the funding usually comes via a transfer of property or sales tax revenues from the General Fund. Those revenues are generally not otherwise used or available by the

water utility fund and are considered legal funding sources for low-income rate assistance programs.

San Juan Water District has two sources of the similar revenue (non-rate revenue), property taxes and cell tower leases. While these revenue sources are currently considered legal funding sources for a low-income rate assistance program, it is slightly different than a city. This is because unlike a City, San Juan Water District does not have a "General Fund". Rather, property tax revenues and cell tower lease revenues are received directly into the water utility fund where they are used to defray operating and capital costs, thereby lowering rates for all customers. *Redirecting these revenues to fund a low-income rate assistance program will create the need for an overall rate increase, as the funds will no longer be available to defray operating and capital expenses.* Even without these revenues, customers are still not paying **more** than the **cost** of providing the service. However, the fact that historically these revenues have been used to lower rates creates some risk of a potential legal challenge.

Another consideration is how this program would apply to rental properties. It is the property owner's obligation to provide access to water. As such, the account is always in the name of the property owner. When the owner requires the tenant to pay the bill, a copy is sent to both the owner and the property address. The District frequently doesn't even know the name of the tenant. The fixed portion of the bill funds the ongoing maintenance and improvements to the system, which benefits the property owner over time. When landlords require their tenants to pay the water bill, they are passing this cost directly to the tenant, but retaining the benefit of a well-maintained drinking water distribution system. If the tenant does not pay the bill, it ultimately ends up as a tax lien against the property, and the owner is responsible for payment. If the District had provided a discounted rate, due to the low-income status of the tenant, and the tenant doesn't pay the bill, the property owner, who likely is not low-income, would be the beneficiary of the lower rate.

San Juan's current revenues from property taxes that are allocated to the retail fund are \$1,530,000. The current revenues from cell tower leases are \$47,300. The total of these revenue sources is \$1,577,300, which is 7.2% of our annual retail revenues. If all these funds were used for low-income rate assistance, additional rate revenue of a similar amount would be necessary to offset this funding shortfall, which would represent a one-time rate increase of approximately 9%.

If San Juan Water District were to offer a low-income rate assistance program, it would have to determine several criteria including the threshold for income eligibility. In looking at similar programs offered in the region, there appear to be two common thresholds used, 200% of the federal poverty level or the income thresholds for eligibility in the California Alternate Rates for Energy (CARE) program. The two income thresholds are as follows:

Federal Income Poverty Level		
# Persons in Household	Poverty Threshold	Max Annual Income
1	\$15,060	\$30,120
2	\$20,440	\$40,880
3	\$25,820	\$51,640
4	\$31,200	\$62,400
5	\$36,580	\$73,160
6	\$41,960	\$83,920
7	\$47,340	\$94,680
8	\$52,720	\$105,440
9	\$58,100	\$116,200
10	\$63,480	\$126,960

CARE	
# Persons in Household	Max Annual Income
1-2	\$40,880
3	\$51,640
4	\$62,400
5	\$73,160
6	\$83,920
7	\$94,680
8	\$105,440
9	\$116,200
10	\$126,960

The levels are the same except that the CARE program starts eligibility at a higher income than 2 times the federal poverty level. CARE's first step is 1-2 persons per household, which is the same as 2 times the federal poverty level for a household of two people. Staff is aware of six agencies in the region that offer this program, as follows:

City of Folsom
 City of Lincoln
 City of Sacramento

California American Water Company
 Golden State Water Company
 Sacramento County Water Agency

Of the entities that provide the program, only the City of Folsom uses the federal poverty level, the rest use the CARE program threshold. Except for the City of Folsom, none of the District's Wholesale Customer Agencies offer such a program, nor does the Sacramento Suburban Water District.

According to the census reporter website at [Granite Bay, CA - Profile data - Census Reporter](#), approximately 5% of the population in Granite Bay have incomes below the poverty level. If the threshold for program participation is approximately 2 times the federal poverty level that means that approximately 10% of San Juan Water District customers may be eligible for a low-income rate assistance program. If the District excluded multi-family housing from the program, as most programs do, then the number eligible would likely be considerably lower. Multi-family housing is usually excluded because they are on a master meter, paid by the property owner, not the tenant.

Should the Board decide to pursue a low-income rate assistance program it will need to determine a number of other criteria such as the amount of the discount, including whether it should be a fixed monthly amount or a percentage of the bill, the duration of eligibility, whether or not to require proof of income and what that proof would be, whether or not to cap the amount of money to be diverted to the program, and whether or not to restrict the program to single family residences. This information would need to be included in the Retail Financial Plan and Rate Study, currently underway, to ensure rates are sufficient to meet the operating and capital needs of the retail division.

STAFF REPORT

To: Board of Directors

From: Paul Helliker, General Manager

Date: August 29, 2024

Subject: Allegations of Violations of Brown Act

RECOMMENDED ACTION

Discussion and Possible Action

BACKGROUND

Director Pam Tobin has made various allegations about purported violations of the Brown Act by General Manager Paul Helliker. Legal Counsel Ryan Jones has refuted these allegations, advising the Board of Directors that Helliker's actions relative to these allegations do not violate the Brown Act.

BROWN ACT

Government Code Section 54950 et seq., known as the Ralph M. Brown Act (Brown Act), was created by the Legislature to ensure that decisions of local government bodies are open and transparent. Among other provisions, this law prohibits "serial meetings", in which elected officials deliberate and make decisions outside of public meetings. This law allows staff of local government agencies to communicate with elected officials outside of governing body meetings about matters under the jurisdiction of the agency, as long as such communications do not convey the positions or comments of the other members of the legislative body. The relevant statutory language in the Government Code is:

"54952.2 (a) As used in this chapter, "meeting" means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body.

(b) (1) A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.

(2) Paragraph (1) shall not be construed as preventing an employee or official of a local agency, from engaging in separate conversations or communications outside of a meeting authorized by this chapter with members of a legislative body in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the local agency, if that person does not communicate to members of the legislative body the comments or position of any other member or members of the legislative body."

At the February 28, 2024 Board meeting, and in her March 2024 comments on Helliker's performance for 2023-24, Director Tobin alleged that Helliker's handling of Director Tobin's past president expenses on expected duties, and discussions with Board members and Steve LaMar from Irvine Ranch WD and Contra Costa Water District violated the Brown Act. Helliker had consulted with LaMar in May of 2023 concerning expenses of ACWA past presidents, in order to prepare San Juan's 2023-24 budget. At no time did Helliker convey the position of any San Juan Board member to any other San Juan Board member on the subject of expenses proposed or incurred by Director Tobin. In response to these allegations, Legal Counsel Jones advised the Board that Helliker had not violated the Brown Act.

During the process of the Board's deliberations on Helliker's performance in 2022-23, Helliker prepared responses to the Board's comments in the performance review form, and sent the responses to the Board. Director Tobin subsequently accused Helliker of violating the Brown Act by transmitting his comments to the Board. Legal Counsel Jones advised the Board that Helliker's action had not violated the Brown Act.

Director Tobin has made other similar accusations about Helliker violating the Brown Act by communicating with San Juan Board members outside of Board meetings to provide information or answer their questions. None of these actions by Helliker have violated the Brown Act, and indeed they have all been explicitly authorized by Section 54952.2(b) of the Government Code.

CONCLUSION

Director Tobin's accusations about Helliker's actions violating the Brown Act are unsubstantiated, and Legal Counsel Jones has advised Director Tobin and other members of the Board that Helliker's actions are legal. The proper venue for addressing any purported Brown Act violations is through the judicial system.

STAFF REPORT

To: Board of Directors
From: Donna Silva, Director of Finance and Human Resources
Date: August 29, 2024
Subject: Introduction of Ordinance No. 24-03 Amending Ordinance 2000 – Management of the District, and Ordinance 5000 – Rules and Regulations for Employer-Employee Relations

RECOMMENDED ACTION

Introduce and waive the first reading of Ordinance No. 24-03 – An Ordinance of the Board of Directors of the San Juan Water District amending Ordinances 2000 and 5000.

BACKGROUND

Staff are conducting a comprehensive review and update of the District's Ordinances, an effort which was last conducted in 2008. At least 13 ordinances have recently been updated or are in the process of being updated.

ANALYSIS

During this ordinance review process, staff discovered that Ordinances 2000 – Management of the District and 5000 – Rules and Regulations for Employer-Employee Relations contained references to the Policies and Procedures Manual dated May 15, 2002. This manual has been superseded multiple times, most recently in 2006, then in 2020 by the revamped Personnel Manual. Both ordinances need to be amended to change the reference to the Policies and Procedures Manual to the Personnel Manual.

Furthermore, Ordinance 5000 states that the 2002 Policies and Procedures Manual must be approved by the Board of Directors. In December of 2020, when the Policies and Procedures Manual, a collection of multiple board policies, was consolidated into one document (the "Personnel Manual"), the Board approved delegating authority for future amendments of all but two chapters of the Personnel Manual to the General Manager. The Board of Directors retained authority for Wages and Benefits and Employer/Employee Relations, discussed in Chapters 4 and 7, respectively, of the Personnel Manual. Ordinance 5000 needs to be amended to reflect this delegation and retention of authority as well as the topics covered by the two chapters still subject to Board approval.

Both ordinances are attached for review.

ATTACHMENTS

Ordinance 24-03
Ordinance 2000 – Management of the District – Red-lined
Ordinance 2000 – Management of the District – Clean
Ordinance 5000 – Rules and Regulations for Employer-Employee Relations – Red-lined
Ordinance 5000 – Rules and Regulations for Employer-Employee Relations – Clean

ORDINANCE NO. 24-03

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
THE SAN JUAN WATER DISTRICT AMENDING ORDINANCE NOS.
2000 and 5000**

The Board of Directors of the San Juan Water District ordains as follows:

Section 1. Purpose and Authority. The purpose of this ordinance is to amend various sections of Ordinances 2000 and 5000. This ordinance is adopted pursuant to Government Code section 61060, and other applicable law.

Section 2. Amendments. Ordinance No. 2000 (Management of District) and Ordinance 5000 (Rules and Regulations for Employer-Employee Relations) of the District Code of Ordinances are hereby amended as depicted in the redline versions that are attached to this ordinance as Exhibits 1 and 2, respectively, and are incorporated into this ordinance by reference.

Section 3. Effective Date. This ordinance shall take effect 30 days after its adoption.

Section 4. Publication. Within 15 days from the date of adoption of this ordinance, the Board Secretary shall publish it once in a newspaper of general circulation published and circulated within the District.

INTRODUCED by the Board of Directors on the 29th day of August 2024.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District at a regular meeting on the 17th day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

MANUEL ZAMORANO
President, Board of Directors

Attest:

TERI GRANT
Board Secretary

Ordinance Type	District Administration	Date Adopted	June 28, 2006
Ordinance Number & Title	2000 - Management of the District	Date Amended	August 23, 2017

2000.00 Authority of the General Manager

Pursuant to the laws of the State of California, the General Manager shall operate and manage the affairs of the District. The General Manager shall have the following specifically enumerated powers and authority:

- 2000.01** To control the administration, maintenance, operation and construction of the waterworks of the District in an efficient manner.
- 2000.02** To employ and discharge all employees and assistants, except for the Assistant General Manager, which shall require Board concurrence, following the guidelines set forth in the District's ~~Policy and Procedures~~ Personnel Manual, and to prescribe their duties and set forth specific rules and regulations for such employees and assistants.
- 2000.03** To make purchases, execute public works agreements and other contracts, and approve other expenditures in accordance with the District's procurement policy, as the same may be amended by the Board of Directors from time to time.
- 2000.04** To approve plans, specifications, maps, and agreements, and any other documentation involving land-development projects in the District.
- 2000.05** To enforce all of the provisions of this Code of Ordinances.
- 2000.06** To review disputes pertaining to any matters for which service may be disconnected and to adjust errors or settle disputes pertaining to such matters.
- 2000.07** To appoint the District's purchasing agent.

Revision History:

Revision Date	Description of Changes	Requested By
6/25/08	Ord. 08-001 repealed all prior ordinances	
8/23/17	Change section 2000.03, delete section 2000.04, and renumber per Ord. 2100	Donna Silva

Ordinance Type	District Administration	Date Adopted	June 28, 2006
Ordinance Number & Title	2000 - Management of the District	Date Amended	August 23, 2017

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- 2000.03** To make purchases, execute public works agreements and other contracts, and approve other expenditures in accordance with the District’s procurement policy, as the same may be amended by the Board of Directors from time to time.
- 2000.04** To approve plans, specifications, maps, and agreements, and any other documentation involving land-development projects in the District.
- 2000.05** To enforce all of the provisions of this Code of Ordinances.
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- 2000.07** To appoint the District’s purchasing agent.

Revision History:

Revision Date	Description of Changes	Requested By
6/25/08	Ord. 08-001 repealed all prior ordinances	
8/23/17	Change section 2000.03, delete section 2000.04, and renumber per Ord. 2100	Donna Silva

Ordinance Type	Personnel Practices	Date Adopted	June 28, 2006
Ordinance Number & Title	5000 - Rules and Regulations for Employer-Employee Relations	Date Amended	June 25, 2008

5000.00 Purpose

It is the purpose of these rules and regulations to promote full communication between the District and its employees by providing a reasonable method of resolving matters regarding wages, hours and other terms and conditions of employment and to promote the improvement of Personnel management and employee relations by providing a uniform basis for District employees to join or not to join any employee organization of their choice. It is also the purpose of these rules and regulations to conform in full with the provisions of the law and to provide orderly procedures for the administration of employer-employee relations.

5000.01 Board of Directors' and General Managers' Rights

It is the exclusive right of the Board of Directors to oversee the operation of the District, and to set standards of services to be offered. Under the Board of Director's oversight, the General Manager shall operate and manage the affairs of the District. Subject to Section 5000.03, it is also the exclusive right of the General Manager to direct the work force, to hire, fire, discharge, promote, demote, transfer, take disciplinary action, to determine the methods, means and Personnel by which District operations are to be conducted, to lay off for budgetary considerations or lack of work, to subcontract, and to maintain discipline and efficiency of employees consistent with the provisions of these rules and regulations and of the law.

The above rights of the Board and General Manager are not all-inclusive, but do describe the type of rights that belong to and are exclusively the prerogative of the Board of Directors and General Manager.

5000.02 Employee Rights

Each individual employee shall have the following rights, which the employee may exercise in accordance with the law:

- A. The right to form, join and participate in the activities of an employee organization of the employee's own choosing for the purpose of representation on matters of the employee's relations with the District, or to refuse to join or participate in the activities of any employee organization.
- B. The right to be free from interference, intimidation, restraint, coercion, discrimination or reprisal on the part of the District, other employees or employee organizations with respect to the employee's membership or non-membership in any employee organization or with respect to any lawful activity associated therewith which is within the scope of representation.

5000.03 Employee Working Conditions

5000.03.1 ~~District Policies and Procedures~~ Personnel Manual

~~The Policies and Procedures Manual dated May 15, 2002, with amendments, which has been approved by the Board of Directors, sets forth rules, regulations and policies that are applicable to all employees of the District. All amendments or modifications to the manual must be approved by the Board of Directors.~~

~~The Personnel Manual sets forth rules, regulations and policies that are applicable to all employees of the District. The General Manager shall maintain, publish and enforce the employee Personnel Manual. The Board of Directors delegates authority to the General Manager to update the Personnel Manual from time to time except for Chapter 4 – Wages, Benefits and Salary Plan Administration which requires approval from the Board of Directors via Policy HR6.1 Employee Compensation and Benefits, and Chapter 7 – Employer/Employee Relations, which is subject to Board approval via resolution.~~

5000.03.2 ~~Hours~~ Wages and Benefits, Fringe Benefits and Working Conditions for District Employees

~~Hours, fringe benefits and other working conditions~~ Wages and benefits for all District employees shall be as set forth in the District ~~Policies and Procedures Manual~~ Personnel Manual and the Compensation Schedule, subject to Board approval via Policy HR6.1 Employee Compensation and Benefits and via adoption of the annual budget, which includes the current compensation schedule. ~~for all District employees.~~

5000.03.3 ~~Employer/Employee Relations~~ Wages

~~Employees have the right to join or participate, or decline to join or participate in the activities of any employee organization and shall have the right to represent themselves individually in their employee-employer relations within the District. The procedures for such actions are approved and communicated via resolution of the Board of Directors. The current resolution will be maintained in Chapter 7 – Employer/Employee Relations of the Personnel Manual. The Board of Directors must approve employee wage rate ranges and adjustments to ranges.~~

Revision History:

Revision Date	Description of Changes	Requested By
6/25/08	Ord. 08-001 repealed all prior ordinances	

Ordinance Type	Personnel Practices	Date Adopted	June 28, 2006
Ordinance Number & Title	5000 - Rules and Regulations for Employer-Employee Relations	Date Amended	June 25, 2008

5000.00 Purpose

It is the purpose of these rules and regulations to promote full communication between the District and its employees by providing a reasonable method of resolving matters regarding wages, hours and other terms and conditions of employment and to promote the improvement of Personnel management and employee relations by providing a uniform basis for District employees to join or not to join any employee organization of their choice. It is also the purpose of these rules and regulations to conform in full with the provisions of the law and to provide orderly procedures for the administration of employer-employee relations.

5000.01 Board of Directors' and General Managers' Rights

It is the exclusive right of the Board of Directors to oversee the operation of the District, and to set standards of services to be offered. Under the Board of Director's oversight, the General Manager shall operate and manage the affairs of the District. Subject to Section 5000.03, it is also the exclusive right of the General Manager to direct the work force, to hire, fire, discharge, promote, demote, transfer, take disciplinary action, to determine the methods, means and Personnel by which District operations are to be conducted, to lay off for budgetary considerations or lack of work, to subcontract, and to maintain discipline and efficiency of employees consistent with the provisions of these rules and regulations and of the law.

The above rights of the Board and General Manager are not all-inclusive, but do describe the type of rights that belong to and are exclusively the prerogative of the Board of Directors and General Manager.

5000.02 Employee Rights

Each individual employee shall have the following rights, which the employee may exercise in accordance with the law:

- A. The right to form, join and participate in the activities of an employee organization of the employee's own choosing for the purpose of representation on matters of the employee's relations with the District, or to refuse to join or participate in the activities of any employee organization.
- B. The right to be free from interference, intimidation, restraint, coercion, discrimination or reprisal on the part of the District, other employees or employee organizations with respect to the employee's membership or non-membership in any employee organization or with respect to any lawful activity associated therewith which is within the scope of representation.

5000.03 Employee Working Conditions

5000.03.1 Personnel Manual

The Personnel Manual sets forth rules, regulations and policies that are applicable to all employees of the District. The General Manager shall maintain, publish and enforce the employee Personnel Manual. The Board of Directors delegates authority to the General Manager to update the Personnel Manual from time to time except for Chapter 4 – Wages, Benefits and Salary Plan Administration which requires approval from the Board of Directors via Policy HR6.1 Employee Compensation and Benefits, and Chapter 7 – Employer/Employee Relations, which is subject to Board approval via resolution.

5000.03.2 Wages and Benefits for District Employees

Wages and benefits for all District employees shall be as set forth in the District Personnel Manual and the Compensation Schedule, subject to Board approval via Policy HR6.1 Employee Compensation and Benefits and via adoption of the annual budget, which includes the current compensation schedule.

5000.03.3 Employer/Employee Relations

Employees have the right to join or participate, or decline to join or participate in the activities of any employee organization and shall have the right to represent themselves individually in their employee-employer relations within the District. The procedures for such actions are approved and communicated via resolution of the Board of Directors. The current resolution will be maintained in Chapter 7 – Employer/Employee Relations of the Personnel Manual.

Revision History:

Revision Date	Description of Changes	Requested By
6/25/08	Ord. 08-001 repealed all prior ordinances	

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: August 29, 2024
Subject: General Manager’s Monthly Report (July)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production

Item	July 2024	July 2023	Difference
Monthly Production AF	8,096.40	7,365.94	9.9%
Daily Average MG	85.10	77.43	9.9%
Annual Production AF	27,330.72	23,887.13	14.4%

Water Turbidity

Item	July 2024	June 2024	Difference
Raw Water Turbidity NTU	1.33	1.34	-1%
Treated Water Turbidity NTU	0.018	0.016	13%
Monthly Turbidity Percentage Reduction	98.67%	99.70%	

*Folsom Lake Reservoir Storage Level AF**

Item	2024	2023	Difference
Lake Volume AF	619,926	847,612	-27%

AF – Acre Feet
MG – Million Gallons
NTU – Nephelometric Turbidity Unit
* Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- Complete after hours chlorine leak investigation drills
- Switched from gravity to pump supply from USBR at Folsom Lake

SYSTEM OPERATIONS

Distribution Operations:

Item	July 2024	June 2024	Difference
Leaks and Repairs	11	10	+1
Mains Flushed	0	0	0
Valves Exercised	0	778	-778
Hydrants Maintenance	0	311	-311
Back Flows Tested	14	0	+14
Customer Service Calls	34	38	-4

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
50 Lab 19 In-House	0	

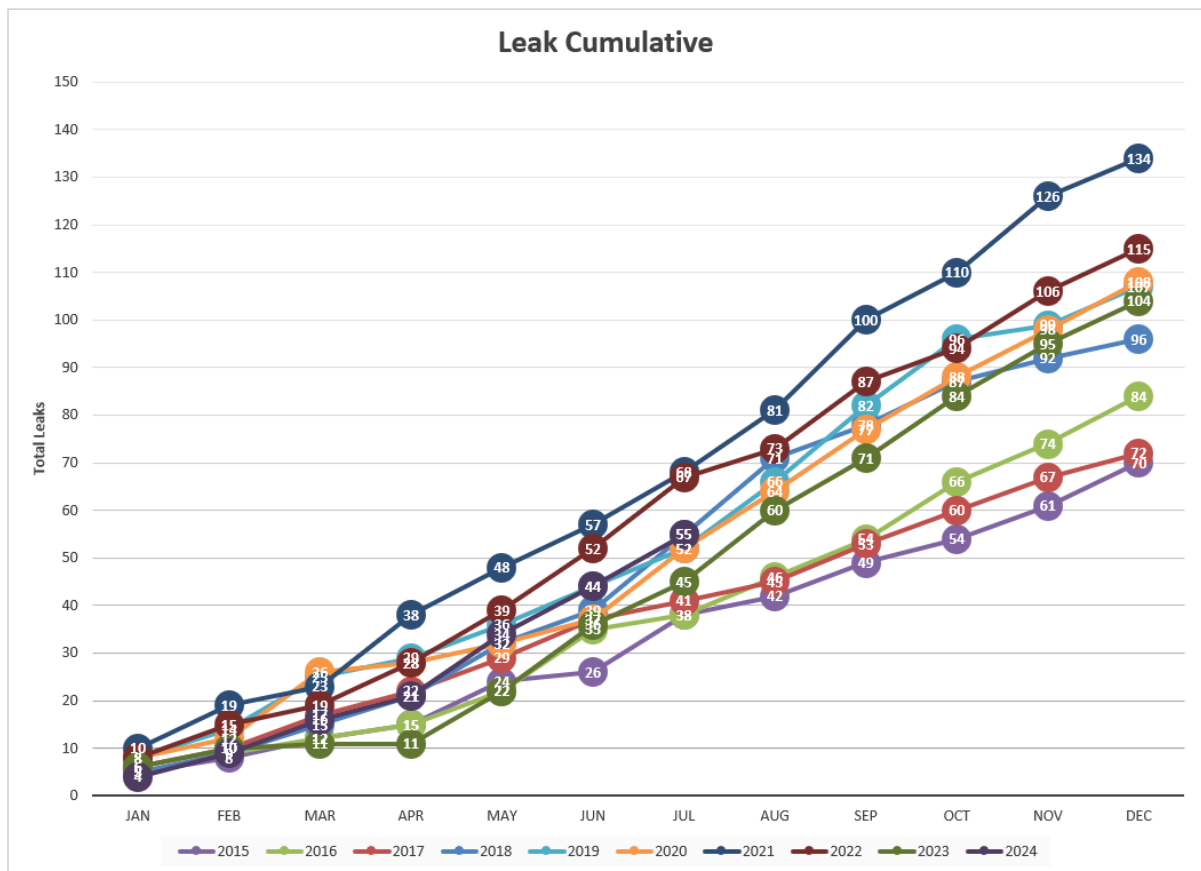


Figure 1: Annual Distribution System Leaks

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of July

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
4476	546	0	0

Water Efficiency Activities for June

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
1	105	7	20

Other Activities

- Customer Service staff completed the first direct levy submission to Sacramento and Placer Counties. For Placer County, 44 properties were included for a total of \$41,989.72. For Sacramento County, 20 properties were included for a total of \$16,502.04.

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Chula Acres	4-Lot Minor Subdivision (8149 Excelsior Ave)	In Construction	Water main installed. Construction on hold.
Greenside Parcel Split (5640 Macargo)	Minor parcel split of 2.0-Ac parcel into 3 lots	Approved for Construction	Design approved. Construction to start in 2024.
The Ivy at Granite Bay (formerly Pond View)	Senior Living Community (5620, 5630, 5640, 5650 Douglas Blvd; APNs 048-142-089, -092)	In Planning	Developer to submit improvement plans in 2024.
The Residences at GB	4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)	In Design Review	Project on hold
Hawk Estates	6-Lot Minor Subdivision (Dearwester Ln)	In Planning	Anticipate 1 st plan review submittal in 2024
Canyon Terrace Apartments	Apartment Complex (7 new buildings; 1600 Canyon Terrace Ln)	In Construction	Construction started November 2022
Whitehawk I	24 Lot Subdivision (Douglas, east of Sierra College)	In Design	Initial plan review submitted 11/2023
WellQuest Granite Bay Cottages	16 Senior Housing Units (just east of 9747 Sierra College Blvd)	In Planning	Anticipate 1 st plan review submittal in 2024

ENGINEERING - CAPITAL PROJECTS

Status Update for Current Retail Projects

Project Title	Description	Status	Issues / Notes
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	Construction in FY 25/26
Kokila Reservoir Replacement	Replace existing hypalon lined and covered reservoir with a new concrete tank	In Design	Secured EPA Grant, and applying for SRF funding. Construction in FY 24/25
Canyon Falls Village and "Subway" PRS Replacements	Rehabilitation of existing Pressure Reducing Stations (near the intersections of Canyon Falls Dr and Santa Juanita Ave, and AFR and Park PI)	In Design	Construction in FY 24/25
Service Line Replacement Projects (85/year)	Yearly program to replace 85 services per year as identified in the 2020 Retail Master Plan	In Construction	FY23/24 replacements (ACE Shopping Center & Hidden Oaks) to be Bid in Summer of 2024
Air Release Valve Replacements (45/year for next 20 years)	Replacement of 45 Air Release Valves per year for the 20 years as identified in the 2020 Retail Master Plan	In Construction	Construction to start in 9/2024
Douglas Blvd and Auburn Folsom Road Pipeline Replacement	Replacement of approx. 130-lf of existing 6-in pipe with new 10-in	In Construction	Construction underway
Lakeland Dr Pipeline Replacement	Replacement of approx. 650-lf of 8-in pipe with new 12-in (from Douglas Blvd to W Granite Dr)	In Design	Design in FY24/25, Construction in FY26/27
W Hidden Lakes Dr Pipeline Replacement	Replacement of approx. 950-lf of existing 8-in pipe with new 12-in (from 7960 W Hidden Lakes Dr to Haley Dr)	In Design	Design in FY24/25, Construction in FY26/27
Fuller Dr Pipeline Extension	Installation of approx. 575-lf of new 10-in pipe (Fuller Dr, just east of AFR)	In Design	Design in FY24/25, Construction in FY26/27
Santa Juanita Ave Pipeline Replacement	Replacement of approx. 1,500-lf of existing 3-in pipe with new 8-in (from 8045 Santa Junita Ave to Barton Rd)	In Design	Design in FY24/25, Construction in FY25/26
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY24/25

Status Update for Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
Hinkle Liner & Cover Replacement	Replace both the hypalon cover and liner	In Construction	Construction complete, in project close-out
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Construction	Construction underway
Clarifier Access Ladders	Installation of new ladders for each of the three Clarifiers	In Construction	Construction underway
Backwash Hood Rehabilitation and Rail Track Improvements	Rehabilitate or replace the two oldest Filter Backwash Hoods in the North and South basins, and replacement of the Rail Track.	In Design	Construction for first Hood in FY24/25, second Hood in FY25/26
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY24/25

SAFETY & REGULATORY TRAINING – July 2024

Training Course	Staff
Compressed Gas Safety	Field Services, Treatment, Maintenance

FINANCE/BUDGET

See attached



San Juan Water District, CA

Wholesale Operating Income Statement Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	11,508,200.00	11,508,200.00	1,997,350.00	1,997,350.00	9,510,850.00
43000 - Rebate	2,000.00	2,000.00	0.00	0.00	2,000.00
49000 - Other Non-Operating Revenue	242,300.00	242,300.00	4,899.94	4,899.94	237,400.06
49990 - Transfer In	82,300.00	82,300.00	0.00	0.00	82,300.00
Revenue Total:	11,834,800.00	11,834,800.00	2,002,249.94	2,002,249.94	9,832,550.06
Expense					
51000 - Salaries and Benefits	4,727,800.00	4,727,800.00	468,760.53	468,760.53	4,259,039.47
52000 - Debt Service Expense	853,300.00	853,300.00	43,104.38	43,104.38	810,195.62
53000 - Source of Supply	893,800.00	893,800.00	6,812.48	6,812.48	886,987.52
54000 - Professional Services	879,500.00	879,500.00	6,229.00	6,229.00	873,271.00
55000 - Maintenance	691,900.00	691,900.00	35,391.95	35,391.95	656,508.05
56000 - Utilities	365,800.00	365,800.00	8,785.54	8,785.54	357,014.46
57000 - Materials and Supplies	1,307,200.00	1,307,200.00	90,142.19	90,142.19	1,217,057.81
58000 - Public Outreach	46,500.00	46,500.00	198.41	198.41	46,301.59
59000 - Other Operating Expenses	818,100.00	818,100.00	124,280.53	124,280.53	693,819.47
69000 - Other Non-Operating Expenses	2,500.00	2,500.00	0.00	0.00	2,500.00
Expense Total:	10,586,400.00	10,586,400.00	783,705.01	783,705.01	9,802,694.99
Fund: 010 - WHOLESALE Surplus (Deficit):	1,248,400.00	1,248,400.00	1,218,544.93	1,218,544.93	29,855.07
Total Surplus (Deficit):	1,248,400.00	1,248,400.00	1,218,544.93	1,218,544.93	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESAL	1,248,400.00	1,248,400.00	1,218,544.93	1,218,544.93	29,855.07
Total Surplus (Deficit):	1,248,400.00	1,248,400.00	1,218,544.93	1,218,544.93	



San Juan Water District, CA

Wholesale Capital Income Statement Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,530,000.00	1,530,000.00	0.00	0.00	1,530,000.00
44000 - Connection Fees	75,000.00	75,000.00	7,335.00	7,335.00	67,665.00
49000 - Other Non-Operating Revenue	850,000.00	850,000.00	18,829.63	18,829.63	831,170.37
Revenue Total:	2,455,000.00	2,455,000.00	26,164.63	26,164.63	2,428,835.37
Expense					
55000 - Maintenance	720,000.00	720,000.00	0.00	0.00	720,000.00
61000 - Capital Outlay	2,934,900.00	2,934,900.00	4,731.75	4,731.75	2,930,168.25
69900 - Transfers Out	82,300.00	82,300.00	0.00	0.00	82,300.00
Expense Total:	3,737,200.00	3,737,200.00	4,731.75	4,731.75	3,732,468.25
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):	-1,282,200.00	-1,282,200.00	21,432.88	21,432.88	-1,303,632.88
Total Surplus (Deficit):	-1,282,200.00	-1,282,200.00	21,432.88	21,432.88	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
011 - Wholesale Capital Outl...	-1,282,200.00	-1,282,200.00	21,432.88	21,432.88	-1,303,632.88
Total Surplus (Deficit):	-1,282,200.00	-1,282,200.00	21,432.88	21,432.88	



San Juan Water District, CA

Retail Operating Income Statement Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	17,455,000.00	17,455,000.00	1,679,778.66	1,679,778.66	15,775,221.34
45000 - Other Operating Revenue	472,100.00	472,100.00	15,193.21	15,193.21	456,906.79
49000 - Other Non-Operating Revenue	282,600.00	282,600.00	24,154.82	24,154.82	258,445.18
Revenue Total:	18,209,700.00	18,209,700.00	1,719,126.69	1,719,126.69	16,490,573.31
Expense					
41000 - Water Sales	0.00	0.00	267.50	267.50	-267.50
51000 - Salaries and Benefits	6,974,200.00	6,974,200.00	645,515.09	645,515.09	6,328,684.91
52000 - Debt Service Expense	556,800.00	556,800.00	28,736.25	28,736.25	528,063.75
53000 - Source of Supply	3,367,800.00	3,367,800.00	668,900.00	668,900.00	2,698,900.00
54000 - Professional Services	1,144,300.00	1,144,300.00	18,215.72	18,215.72	1,126,084.28
55000 - Maintenance	441,200.00	441,200.00	38,947.01	38,947.01	402,252.99
56000 - Utilities	767,000.00	767,000.00	18,095.78	18,095.78	748,904.22
57000 - Materials and Supplies	365,900.00	365,900.00	11,973.06	11,973.06	353,926.94
58000 - Public Outreach	85,000.00	85,000.00	0.00	0.00	85,000.00
59000 - Other Operating Expenses	1,076,100.00	1,076,100.00	87,231.97	87,231.97	988,868.03
69000 - Other Non-Operating Expenses	58,800.00	58,800.00	0.00	0.00	58,800.00
69900 - Transfers Out	2,284,100.00	2,284,100.00	0.00	0.00	2,284,100.00
Expense Total:	17,121,200.00	17,121,200.00	1,517,882.38	1,517,882.38	15,603,317.62
Fund: 050 - RETAIL Surplus (Deficit):	1,088,500.00	1,088,500.00	201,244.31	201,244.31	887,255.69
Total Surplus (Deficit):	1,088,500.00	1,088,500.00	201,244.31	201,244.31	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	1,088,500.00	1,088,500.00	201,244.31	201,244.31	887,255.69
Total Surplus (Deficit):	1,088,500.00	1,088,500.00	201,244.31	201,244.31	



San Juan Water District, CA

Retail Capital Income Statement Group Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,530,000.00	1,530,000.00	0.00	0.00	1,530,000.00
44000 - Connection Fees	100,000.00	100,000.00	17,699.00	17,699.00	82,301.00
49000 - Other Non-Operating Revenue	1,930,000.00	1,930,000.00	14,013.95	14,013.95	1,915,986.05
49792 - Proceeds from Issuance of Debt	17,110,000.00	17,110,000.00	0.00	0.00	17,110,000.00
49990 - Transfer In	2,284,100.00	2,284,100.00	0.00	0.00	2,284,100.00
Revenue Total:	22,954,100.00	22,954,100.00	31,712.95	31,712.95	22,922,387.05
Expense					
54000 - Professional Services	400,000.00	400,000.00	0.00	0.00	400,000.00
61000 - Capital Outlay	24,090,600.00	24,090,600.00	44,284.23	44,284.23	24,046,315.77
Expense Total:	24,490,600.00	24,490,600.00	44,284.23	44,284.23	24,446,315.77
Fund: 055 - Retail Capital Outlay Surplus (Deficit):	-1,536,500.00	-1,536,500.00	-12,571.28	-12,571.28	-1,523,928.72
Total Surplus (Deficit):	-1,536,500.00	-1,536,500.00	-12,571.28	-12,571.28	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-1,536,500.00	-1,536,500.00	-12,571.28	-12,571.28	-1,523,928.72
Total Surplus (Deficit):	-1,536,500.00	-1,536,500.00	-12,571.28	-12,571.28	

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
255147	FY 24-25 Meter Replacement Progra	0.00	1,058.91	-1,058.91
Project Totals:		0.00	1,058.91	-1,058.91

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	1,058.91	-1,058.91
Group Totals:	0.00	1,058.91	-1,058.91

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	0.00	1,058.91	-1,058.91
Type Totals:	0.00	1,058.91	-1,058.91

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
055-700-61150	Capital Outlay - Mains/Pipeli...	0.00	1,058.91	1,058.91
GL Account Totals:		0.00	1,058.91	1,058.91



San Juan Water District, CA

Balance Sheet

Account Summary

As Of 07/31/2024

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	6,026,894.51	25,453,655.09	4,743,151.37	18,927,380.52	55,151,081.49
10510 - Accounts Receivable	1,627,064.47	0.01	501,112.92	-0.01	2,128,177.39
11000 - Inventory	6,361.23	0.00	656,254.14	94,948.72	757,564.09
12000 - Prepaid Expense	109,206.16	0.00	1,490.16	0.00	110,696.32
12850 - Lease Receivable	212,174.87	0.00	187,108.67	0.00	399,283.54
14010 - Deferred Outflows	4,936,420.60	0.00	5,939,607.39	0.00	10,876,027.99
17010 - Capital Assets - Work in Progress	23,218,563.77	0.00	4,789,876.28	0.00	28,008,440.05
17150 - Capital Assets - Land Non-depreciable	120,712.00	0.00	166,272.00	0.00	286,984.00
17160 - Capital Assets - Improvements Other Than Buildings	1,289,061.55	0.00	104,592.32	0.00	1,393,653.87
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	7,248,303.78	0.00	14,295,481.78
17300 - Capital Assets - Buildings & Improvements	1,284,264.26	0.00	280,354.38	0.00	1,564,618.64
17350 - Capital Assets - Water Treatment Plant & Imp	42,026,258.66	0.00	16,000.00	0.00	42,042,258.66
17400 - Capital Assets - Mains/Pipelines & Improvements	28,130,034.95	0.00	53,491,036.45	0.00	81,621,071.40
17410 - Capital Assets - Meters	17,097.25	0.00	362,377.39	0.00	379,474.64
17500 - Capital Assets - Reservoirs & Improvements	2,320,005.39	0.00	2,492,421.90	0.00	4,812,427.29
17700 - Capital Assets - Equipment & Furniture	13,746,278.58	0.00	1,172,220.83	0.00	14,918,499.41
17750 - Capital Assets - Vehicles	282,219.34	0.00	1,023,960.05	0.00	1,306,179.39
17800 - Capital Assets - Software	277,730.52	0.00	629,123.80	0.00	906,854.32
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-43,727,708.75	0.00	-32,884,227.55	0.00	-76,611,936.30
Total Type 1000 - Assets:	89,616,013.36	25,453,655.10	50,921,036.28	19,022,329.23	185,013,033.97
Total Asset:	89,616,013.36	25,453,655.10	50,921,036.28	19,022,329.23	185,013,033.97
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	117,644.29	0.00	117,644.29
Total Type 1000 - Assets:	0.00	0.00	117,644.29	0.00	117,644.29
Type: 2000 - Liabilities					
20010 - Accounts Payable	134,755.84	40,589.48	71,058.87	59,810.20	306,214.39
20100 - Retentions Payable	0.00	1,069,043.73	0.00	148,719.16	1,217,762.89
21200 - Salaries & Benefits Payable	39,003.32	0.00	73,703.82	0.00	112,707.14
21250 - Payroll Taxes Payable	0.01	0.00	-0.01	0.00	0.00
21300 - Compensated Absences	521,100.88	0.00	636,166.95	0.00	1,157,267.83
21373 - Deferred Inflows of Resources - Leases	197,375.66	0.00	173,079.60	0.00	370,455.26

Balance Sheet

As Of 07/31/2024

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
21500 - Premium on Issuance of Bonds Series 2017	914,344.22	0.00	616,561.50	0.00	1,530,905.72
21600 - OPEB Liability	1,780,190.21	0.00	2,298,184.89	0.00	4,078,375.10
21700 - Pension Liability	2,283,601.31	0.00	2,906,401.66	0.00	5,190,002.97
22010 - Deferred Income	0.00	0.00	48,721.34	0.00	48,721.34
22050 - Deferred Inflows	1,132,133.24	0.00	1,286,454.94	0.00	2,418,588.18
23000 - Loans Payable	23,507,778.91	0.00	3,654,826.02	0.00	27,162,604.93
24000 - Current Bonds Payables	426,000.00	0.00	284,000.00	0.00	710,000.00
24250 - Bonds Payable 2017 Refunding	12,450,000.00	0.00	8,300,000.00	0.00	20,750,000.00
24300 - Loan - Refunding	3,811,517.43	0.00	2,069,546.35	0.00	5,881,063.78
Total Type 2000 - Liabilities:	47,197,801.03	1,109,633.21	22,418,705.93	208,529.36	70,934,669.53
Total Liability:	47,197,801.03	1,109,633.21	22,536,350.22	208,529.36	71,052,313.82
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	56,840,501.43	0.00	26,877,947.90	0.00	83,718,449.33
30500 - Designated Reserves	-15,640,834.03	24,322,589.01	1,305,493.85	14,496,405.37	24,483,654.20
30600 - Restricted Fund Balance	0.00	0.00	0.00	4,329,965.78	4,329,965.78
Total Type 3000 - Equity:	41,199,667.40	24,322,589.01	28,183,441.75	18,826,371.15	112,532,069.31
Total Total Beginning Equity:	41,199,667.40	24,322,589.01	28,183,441.75	18,826,371.15	112,532,069.31
Total Revenue	2,002,249.94	26,164.63	1,719,126.69	31,712.95	3,779,254.21
Total Expense	783,705.01	4,731.75	1,517,882.38	44,284.23	2,350,603.37
Revenues Over/Under Expenses	1,218,544.93	21,432.88	201,244.31	-12,571.28	1,428,650.84
Total Equity and Current Surplus (Deficit):	42,418,212.33	24,344,021.89	28,384,686.06	18,813,799.87	113,960,720.15
Total Liabilities, Equity and Current Surplus (Deficit):	89,616,013.36	25,453,655.10	50,921,036.28	19,022,329.23	185,013,033.97



San Juan Water District, CA

Check Report

By Vendor Name

Date Range: 07/03/2024 - 08/07/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	07/24/2024	Regular	0.00	0.00	60171
	Void	08/06/2024	Regular	0.00	0.00	60205
	Void	08/06/2024	Regular	0.00	0.00	60206
	Void	07/24/2024	EFT	0.00	0.00	409439
03109	Alfa Laval Inc.	08/06/2024	EFT	0.00	7,861.21	409470
01061	All Electric Motors, Inc.	08/06/2024	Regular	0.00	10,379.62	60200
03845	All Pro Backflow, Inc.	08/06/2024	Regular	0.00	200.00	60201
03406	Alpha Analytical Laboratories Inc.	07/09/2024	Regular	0.00	766.00	60121
03406	Alpha Analytical Laboratories Inc.	07/17/2024	Regular	0.00	1,350.00	60143
03406	Alpha Analytical Laboratories Inc.	07/24/2024	Regular	0.00	523.00	60163
03406	Alpha Analytical Laboratories Inc.	08/06/2024	Regular	0.00	1,132.00	60202
03981	Alpha CM, Inc.	07/30/2024	EFT	0.00	11,242.50	409455
01073	Amarjeet Singh Garcha	07/09/2024	Regular	0.00	1,080.00	60122
01039	American Family Life Assurance Company of Co	07/25/2024	Bank Draft	0.00	301.50	Q386907/25/21
01039	American Family Life Assurance Company of Co	07/25/2024	Bank Draft	0.00	301.50	Q386907-25-20
01026	American River Ace Hardware, Inc.	07/17/2024	Regular	0.00	53.33	60144
04002	Aquanuity, Inc.	08/06/2024	Regular	0.00	21,000.00	60203
03989	Area West Engineers, Inc.	07/09/2024	EFT	0.00	2,145.00	409406
01328	Association of California Water Agencies / Joint	07/24/2024	EFT	0.00	7,542.76	409437
01898	Association of California Water Agencies / JPIA	07/24/2024	EFT	0.00	18,363.47	409438
01898	Association of California Water Agencies / JPIA	07/30/2024	EFT	0.00	8,398.52	409456
03739	Azteca Systems Holdings, LLC	07/09/2024	Regular	0.00	112.50	60123
01166	Badger Daylighting Corp	07/17/2024	EFT	0.00	3,441.55	409425
01167	Badger Meter, Inc.	07/09/2024	EFT	0.00	409.27	409407
03899	Bennett Engineering Services Inc	07/24/2024	EFT	0.00	513.87	409440
03594	Borges & Mahoney, Inc.	08/06/2024	Regular	0.00	12,080.04	60204
03853	Brower Mechanical CA LLC	07/09/2024	EFT	0.00	38,377.00	409408
03853	Brower Mechanical CA LLC	07/17/2024	EFT	0.00	718.00	409426
03853	Brower Mechanical CA LLC	08/06/2024	EFT	0.00	24,541.00	409471
01242	Bureau of Reclamation-MPR	07/30/2024	EFT	0.00	49,848.00	409457
01242	Bureau of Reclamation-MPR	08/06/2024	EFT	0.00	52,774.00	409472
03925	California Municipal Utilities Association	07/30/2024	EFT	0.00	20,000.00	409458
03080	California State Disbursement Unit	07/08/2024	Bank Draft	0.00	1,741.26	PAY0000000000
03080	California State Disbursement Unit	07/08/2024	Bank Draft	0.00	1.50	PAY0000000000
03080	California State Disbursement Unit	07/19/2024	Bank Draft	0.00	1,741.26	PAY0000000000
03080	California State Disbursement Unit	07/19/2024	Bank Draft	0.00	1.50	PAY0000000000
03080	California State Disbursement Unit	08/02/2024	Bank Draft	0.00	1,741.26	PAY0000000000
03080	California State Disbursement Unit	08/02/2024	Bank Draft	0.00	1.50	PAY0000000000
03078	CalPERS Health	07/05/2024	Bank Draft	0.00	44,135.45	1002678548
03078	CalPERS Health	07/05/2024	Bank Draft	0.00	55,196.23	1002678548
03078	CalPERS Health	07/05/2024	Bank Draft	0.00	56,353.57	1002678548
03078	CalPERS Health	08/05/2024	Bank Draft	0.00	55,774.90	1002701873
03078	CalPERS Health	08/05/2024	Bank Draft	0.00	45,630.65	1002701873
03078	CalPERS Health	08/05/2024	Bank Draft	0.00	55,774.90	1002701873
03130	CalPERS Retirement	07/05/2024	Bank Draft	0.00	46,360.34	1002678542
03130	CalPERS Retirement	07/12/2024	Bank Draft	0.00	165,228.00	1002678620
03130	CalPERS Retirement	07/12/2024	Bank Draft	0.00	24,998.00	1002678621
03130	CalPERS Retirement	07/12/2024	Bank Draft	0.00	7,654.00	1002678622
03130	CalPERS Retirement	07/18/2024	Bank Draft	0.00	46,427.59	1002689560
03130	CalPERS Retirement	08/02/2024	Bank Draft	0.00	47,429.58	1002700438
01310	Capital Rubber Co., Ltd	07/17/2024	Regular	0.00	193.25	60145
03226	Capitol Sand & Gravel Co.	07/17/2024	Regular	0.00	2,444.25	60146
03706	Capra Environmental Services, Corp.	07/17/2024	Regular	0.00	1,250.00	60147
03530	Certex USA, Inc.	07/09/2024	EFT	0.00	821.89	409409

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03221	Chemtrade Chemicals Corporation	07/09/2024	EFT	0.00	67,060.94	409410
03221	Chemtrade Chemicals Corporation	07/30/2024	EFT	0.00	36,360.29	409459
01366	Citistreet/CalPERS 457	07/05/2024	Bank Draft	0.00	10,648.30	1002678541
01366	Citistreet/CalPERS 457	07/05/2024	Bank Draft	0.00	8,360.11	1002678541
01366	Citistreet/CalPERS 457	07/18/2024	Bank Draft	0.00	8,361.53	1002689563
01366	Citistreet/CalPERS 457	08/02/2024	Bank Draft	0.00	9,010.51	1002700441
01370	Citrus Heights Chamber of Commerce	08/06/2024	Regular	0.00	695.00	60207
01368	Citrus Heights Water District	08/06/2024	Regular	0.00	55,318.65	60208
01372	City of Folsom	07/17/2024	Regular	0.00	35.02	60148
01372	City of Folsom	08/06/2024	Regular	0.00	12,289.27	60209
01378	Clark Pest Control of Stockton	07/30/2024	Regular	0.00	340.00	60185
03836	Clyde G. Steagall, Inc.	07/09/2024	EFT	0.00	76,676.71	409411
03836	Clyde G. Steagall, Inc.	07/30/2024	EFT	0.00	56,928.89	409460
03235	Construction Supply Holdings II, LLC	07/09/2024	Regular	0.00	82.64	60124
03678	Corothers, Kurtis W	07/09/2024	Regular	0.00	407.00	60125
03678	Corothers, Kurtis W	07/30/2024	Regular	0.00	23.00	60186
02214	County of Placer Engineering & Surveying	07/09/2024	Regular	0.00	17,510.85	60126
01423	County of Sacramento	07/24/2024	Regular	0.00	40,179.15	60164
01433	Crusader Fence Co., Inc.	08/06/2024	Regular	0.00	3,642.00	60210
03890	Datalink Networks, Inc.	07/24/2024	EFT	0.00	1,956.00	409441
03890	Datalink Networks, Inc.	07/30/2024	EFT	0.00	1,965.00	409461
01521	DataProse, LLC	07/17/2024	EFT	0.00	5,039.13	409427
03865	Davis Farr LLP	08/06/2024	EFT	0.00	7,000.00	409473
03891	DC Solar Electric Inc	08/06/2024	EFT	0.00	9,506.47	409474
01509	Domenichelli & Associates, Inc.	08/06/2024	EFT	0.00	4,284.00	409475
03867	DXP Enterprises, Inc.	07/30/2024	EFT	0.00	3,347.12	409462
03867	DXP Enterprises, Inc.	08/06/2024	EFT	0.00	189.35	409476
03163	Economic Development Department	07/08/2024	Bank Draft	0.00	10,675.34	1-121-712-912
03163	Economic Development Department	07/08/2024	Bank Draft	0.00	11,618.57	1-121-712-912
03163	Economic Development Department	08/02/2024	Bank Draft	0.00	11,639.93	1-375-510-288
03163	Economic Development Department	07/19/2024	Bank Draft	0.00	11,948.26	2-028-254-992
02516	Ehnat, Stephen	07/09/2024	Regular	0.00	407.00	60127
02516	Ehnat, Stephen	07/30/2024	Regular	0.00	80.00	60187
01574	Endress + Hauser, Inc.	08/06/2024	EFT	0.00	1,725.59	409477
01575	Engineering Supply Company, Inc	08/06/2024	Regular	0.00	18,927.00	60211
01611	Ferguson Enterprises, Inc	07/09/2024	EFT	0.00	59.22	409412
01611	Ferguson Enterprises, Inc	07/17/2024	EFT	0.00	224.83	409428
03702	Flowline Contractors, Inc.	07/09/2024	EFT	0.00	48,699.00	409413
03702	Flowline Contractors, Inc.	07/17/2024	EFT	0.00	23,593.00	409429
03702	Flowline Contractors, Inc.	07/24/2024	EFT	0.00	33.46	409442
03702	Flowline Contractors, Inc.	07/30/2024	EFT	0.00	92,855.00	409463
03702	Flowline Contractors, Inc.	08/06/2024	EFT	0.00	11,978.00	409478
01644	Franchise Tax Board	07/09/2024	Regular	0.00	75.00	60128
01644	Franchise Tax Board	07/24/2024	Regular	0.00	75.00	60165
01644	Franchise Tax Board	08/06/2024	Regular	0.00	75.00	60212
01651	Future Ford, Inc.	07/17/2024	EFT	0.00	995.60	409430
03870	Genuine Parts Company	07/17/2024	Regular	0.00	36.79	60149
01684	Government Finance Officers Association	07/09/2024	Regular	0.00	150.00	60129
01684	Government Finance Officers Association	07/24/2024	Regular	0.00	345.00	60166
03091	Granite Bay Ace Hardware	07/17/2024	Regular	0.00	221.48	60150
03091	Granite Bay Ace Hardware	07/30/2024	Regular	0.00	308.66	60188
01706	Graymont Western US Inc.	07/09/2024	EFT	0.00	6,947.10	409414
01706	Graymont Western US Inc.	07/30/2024	EFT	0.00	7,419.17	409464
01706	Graymont Western US Inc.	08/06/2024	EFT	0.00	8,211.84	409479
01741	HDR Engineering, Inc.	07/24/2024	EFT	0.00	2,030.00	409443
01741	HDR Engineering, Inc.	08/06/2024	EFT	0.00	13,207.61	409480
01763	Holt of California	07/17/2024	Regular	0.00	8,934.72	60151
03555	Instrument Technology Corporation	07/24/2024	Regular	0.00	5,866.58	60167
03555	Instrument Technology Corporation	07/30/2024	Regular	0.00	235.30	60189
03164	Internal Revenue Service	07/05/2024	Bank Draft	0.00	49,875.87	270458731549
03164	Internal Revenue Service	07/05/2024	Bank Draft	0.00	63,231.20	270458731549

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03164	Internal Revenue Service	07/19/2024	Bank Draft	0.00	64,325.13	270460184952
03164	Internal Revenue Service	08/02/2024	Bank Draft	0.00	321.30	270461561540
03164	Internal Revenue Service	08/02/2024	Bank Draft	0.00	61,784.39	270461561540
01890	Johnson Petroleum Const. Inc.	08/06/2024	Regular	0.00	664.09	60213
01917	Kennedy/Jenks Consultants, Inc.	07/09/2024	EFT	0.00	7,436.90	409415
01917	Kennedy/Jenks Consultants, Inc.	07/24/2024	EFT	0.00	38,863.90	409444
01959	Les Schwab Tire Centers of California Inc	07/30/2024	Regular	0.00	854.95	60190
01837	Mayorga, Jason	07/17/2024	Regular	0.00	407.00	60152
02024	MCI WORLDCOM	07/24/2024	Regular	0.00	53.12	60168
02027	Mcmaster-Carr Supply Company	07/09/2024	EFT	0.00	534.88	409416
02027	Mcmaster-Carr Supply Company	08/06/2024	EFT	0.00	52.38	409481
01472	Mel Dawson, Inc.	07/09/2024	EFT	0.00	1,036.13	409417
02069	Motion Industries	08/06/2024	EFT	0.00	189.09	409482
03991	NATEC International, Inc.	07/30/2024	Regular	0.00	2,075.00	60191
02093	NDS Solutions, Inc	07/24/2024	Regular	0.00	858.94	60169
03402	Normac, Inc	07/30/2024	Regular	0.00	92.48	60192
02131	ODP Business Solutions, LLC	07/09/2024	Regular	0.00	61.06	60130
02131	ODP Business Solutions, LLC	07/17/2024	Regular	0.00	22.81	60153
02131	ODP Business Solutions, LLC	07/30/2024	Regular	0.00	663.23	60193
02131	ODP Business Solutions, LLC	08/06/2024	Regular	0.00	307.08	60214
02150	Pace Supply Corp	07/09/2024	Regular	0.00	3,006.71	60131
02150	Pace Supply Corp	07/17/2024	Regular	0.00	7,980.14	60154
02158	Pacific Storage Company	07/24/2024	EFT	0.00	216.12	409445
02146	PG&E	07/17/2024	Regular	0.00	10.00	60155
02146	PG&E	07/24/2024	Regular	0.00	18,844.51	60170
03917	Philips, April R	07/09/2024	Regular	0.00	341.83	60132
02208	Placer County Environmental Health	07/09/2024	Regular	0.00	9,321.00	60133
02216	Placer County Public Works	07/09/2024	Regular	0.00	2,960.04	60134
02216	Placer County Public Works	07/17/2024	Regular	0.00	75.00	60156
02210	Placer County Water Agency	07/24/2024	Regular	0.00	83,687.50	60172
02225	Polydyne, Inc	07/24/2024	EFT	0.00	14,266.21	409446
03996	Premier Print & Mail, Inc.	07/09/2024	EFT	0.00	9,118.99	409418
03961	Prosio Communications	07/09/2024	Regular	0.00	10,037.50	60135
03961	Prosio Communications	07/17/2024	Regular	0.00	10,406.25	60157
03543	Quadient Finance USA, Inc. - Postage	07/24/2024	EFT	0.00	1,200.00	409447
03843	Raptis, Matthew	07/17/2024	Regular	0.00	407.00	60158
03377	RDO Construction Equipment Co.	07/24/2024	EFT	0.00	9,659.52	409448
03833	RDO Placer LLC	07/24/2024	Regular	0.00	310.00	60173
02283	Recology Auburn Placer	07/17/2024	Regular	0.00	784.79	60159
02286	Regional Water Authority	07/24/2024	EFT	0.00	88,072.41	409449
02286	Regional Water Authority	07/30/2024	EFT	0.00	5,000.00	409465
02223	Rexel Inc (Platt - Rancho Cordova)	07/11/2024	Bank Draft	0.00	-713.10	PlattCheck1023
02223	Rexel Inc (Platt - Rancho Cordova)	07/11/2024	Bank Draft	0.00	-929.65	PlattCheck1023
02293	RFI Enterprises, Inc.	07/24/2024	EFT	0.00	591.10	409450
02293	RFI Enterprises, Inc.	07/30/2024	EFT	0.00	56.10	409466
03828	Richard D. Jones, A Professional Law Corporatio	08/06/2024	Regular	0.00	24,345.00	60215
03385	S J Electro Systems Inc	07/17/2024	EFT	0.00	1,057.50	409431
02376	Sacramento Ground Water Authority	07/17/2024	EFT	0.00	12,562.00	409432
02357	Sacramento Municipal Utility District (SMUD)	07/24/2024	Regular	0.00	32,200.64	60174
02452	Sierra National Construction, Inc.	07/30/2024	Regular	0.00	40,670.77	60194
02459	Sierra Safety Company	07/17/2024	Regular	0.00	11,510.87	60160
03822	SIJ Holdings LLC	07/09/2024	EFT	0.00	3,492.68	409419
03830	Stoel Rives LLP	07/17/2024	EFT	0.00	29,267.10	409433
03830	Stoel Rives LLP	08/06/2024	EFT	0.00	13,951.50	409483
01641	Sun Life Assurance Company of Canada	07/06/2024	Bank Draft	0.00	11,789.67	1313011
01411	SureWest Telephone	07/17/2024	Regular	0.00	3,694.56	60161
02572	Thatcher Company of California, Inc.	07/24/2024	EFT	0.00	16,773.60	409451
02572	Thatcher Company of California, Inc.	07/30/2024	EFT	0.00	32,040.00	409467
03840	The Permanente Medical Group, Inc.	07/09/2024	Regular	0.00	452.00	60136
03799	Thirkettle Corporation	07/17/2024	EFT	0.00	158,450.53	409434
03799	Thirkettle Corporation	07/24/2024	EFT	0.00	1,028.53	409452

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03729	Tree Pro Tree Services, Inc.	07/30/2024	Regular	0.00	2,839.97	60195
03997	True North Research, Inc.	07/17/2024	Regular	0.00	26,250.00	60162
02638	Tyler Technologies, Inc.	07/24/2024	Regular	0.00	44,326.09	60175
03846	U.S. Bancorp Asset Management, Inc.	07/09/2024	EFT	0.00	3,903.28	409420
02651	United Parcel Service, Inc.	07/24/2024	Regular	0.00	131.60	60176
03298	United Rentals (North America), Inc.	07/17/2024	EFT	0.00	578.09	409435
02667	US Bank Corporate Payments Sys (CalCard)	07/18/2024	Bank Draft	0.00	14,675.29	474-378129-24
02665	US BANK St. Paul	07/09/2024	EFT	0.00	431,043.75	409421
03077	VALIC	07/08/2024	Bank Draft	0.00	3,227.20	346640
03077	VALIC	07/08/2024	Bank Draft	0.00	15,278.00	346640
03077	VALIC	07/19/2024	Bank Draft	0.00	3,263.89	349251
03077	VALIC	08/02/2024	Bank Draft	0.00	3,370.48	352063
03852	Valley Power Systems North, Inc.	07/30/2024	Regular	0.00	2,093.00	60196
03986	Vaneli's Inc.	07/24/2024	EFT	0.00	251.75	409453
03986	Vaneli's Inc.	07/30/2024	EFT	0.00	202.75	409468
02690	Verizon Wireless	07/24/2024	Regular	0.00	3,151.06	60177
02700	Viking Shred LLC	07/09/2024	Regular	0.00	64.00	60137
02700	Viking Shred LLC	07/30/2024	Regular	0.00	64.00	60197
01687	W. W. Grainger, Inc.	07/09/2024	Regular	0.00	212.75	60138
01687	W. W. Grainger, Inc.	07/30/2024	Regular	0.00	1,924.70	60198
01687	W. W. Grainger, Inc.	08/06/2024	Regular	0.00	575.88	60216
02710	WageWorks, Inc.	07/09/2024	EFT	0.00	110.00	409423
02710	WageWorks, Inc.	08/06/2024	EFT	0.00	110.00	409485
03387	WageWorks, Inc	07/09/2024	EFT	0.00	438.07	409422
03387	WageWorks, Inc	07/24/2024	EFT	0.00	438.07	409454
03387	WageWorks, Inc	08/06/2024	EFT	0.00	438.07	409484
01068	Walker, Glenn C.	07/24/2024	Regular	0.00	1,412.36	60178
01486	WAPA - Department of Energy	07/09/2024	EFT	0.00	702.48	409424
01486	WAPA - Department of Energy	08/06/2024	EFT	0.00	702.48	409486
02717	Water Research Foundation	07/09/2024	Regular	0.00	28,847.21	60139
03791	Water Systems Consulting, Inc.	07/17/2024	EFT	0.00	2,576.25	409436
02727	West Yost & Associates, Inc.	07/30/2024	EFT	0.00	4,982.50	409469
02730	Western Area Power Administration	08/06/2024	EFT	0.00	6,100.00	409487
02766	Youngdahl Consulting Group, Inc.	07/09/2024	Regular	0.00	15,639.50	60140
02766	Youngdahl Consulting Group, Inc.	07/30/2024	Regular	0.00	4,047.00	60199

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	85	0.00	617,509.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	41	41	0.00	1,028,556.71
EFT's	143	82	0.00	1,632,786.07
	335	211	0.00	3,278,851.87

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	85	0.00	617,509.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	41	41	0.00	1,028,556.71
EFT's	143	82	0.00	1,632,786.07
	335	211	0.00	3,278,851.87

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	7/2024	2,661,919.25
999	INTERCOMPANY	8/2024	616,932.62
			3,278,851.87



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2024 - 07/31/2024

Payment Date Range -



Payroll Set: 01-San Juan Water District

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
0690	Costa, Ted	Reg - Regular Hours	1	9.00	1,125.00
			0690 - Costa Total:	9.00	1,125.00
0670	Miller, Ken	Reg - Regular Hours	1	5.00	625.00
			0670 - Miller Total:	5.00	625.00
1003	Rich, Daniel	Reg - Regular Hours	1	3.00	375.00
			1003 - Rich Total:	3.00	375.00
0650	Tobin, Pamela	Reg - Regular Hours	1	10.00	1,250.00
			0650 - Tobin Total:	10.00	1,250.00
1039	Zamorano, Manuel	Reg - Regular Hours	1	4.00	500.00
			1039 - Zamorano Total:	4.00	500.00
			Report Total:	31.00	3,875.00



Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
010-010-58110	Director - Stipend	15.50	1,937.50
	010 - WHOLESALE Total:	15.50	1,937.50
050-010-58110	Director - Stipend	15.50	1,937.50
	050 - RETAIL Total:	15.50	1,937.50
	Report Total:	31.00	3,875.00



Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg - Regular Hours	Regular Hours	5	31.00	3,875.00
		Report Total:	31.00	3,875.00

2024/25 Actual Deliveries and Revenue - By Wholesale Customer Agency

July 2024								
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance	
San Juan Retail	1,831	\$ 319,934	1,958	\$ 318,796	127.21	6.9%	\$ (1,138)	-0.4%
Citrus Heights Water District	1,460	\$ 277,890	1,602	\$ 278,433	142.10	9.7%	\$ 543	0.2%
Fair Oaks Water District	921	\$ 194,787	1,360	\$ 212,925	438.63	47.6%	\$ 18,138	9.3%
Orange Vale Water Co.	568	\$ 104,327	632	\$ 105,127	64.21	11.3%	\$ 800	0.8%
City of Folsom	158	\$ 30,387	174	\$ 30,434	15.53	9.8%	\$ 47	0.2%
Granite Bay Golf Course	82	\$ 2,892	62	\$ 2,199	(19.61)	-24.0%	\$ (693)	-24.0%
Sac Suburban Water District	1,206	\$ 320,482	1,890	\$ 502,259	684.04	56.7%	\$ 181,777	0.0%
TOTAL	6,226	\$ 1,250,698	7,678	\$ 1,450,173	1,452.11	23.3%	\$ 199,474	15.9%

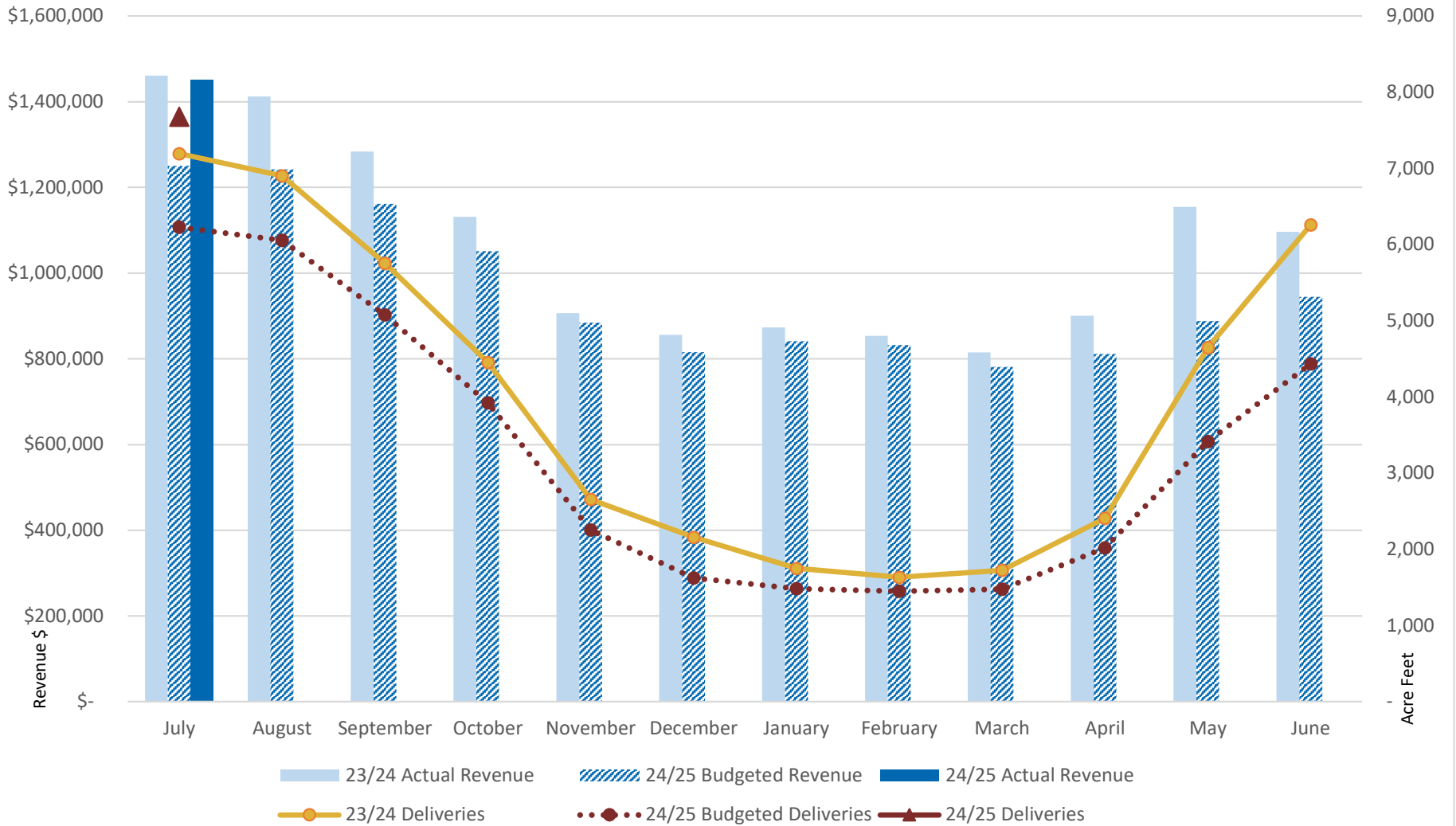
Budgeted Deliveries	6,226.27
Actual Deliveries	7,678.38
Difference	1,452.11
	23%

Budgeted Water Sale Revenue	\$ 1,250,698
Actual Water Sale Revenue	\$ 1,450,173
Difference	\$ 199,474
	15.9%

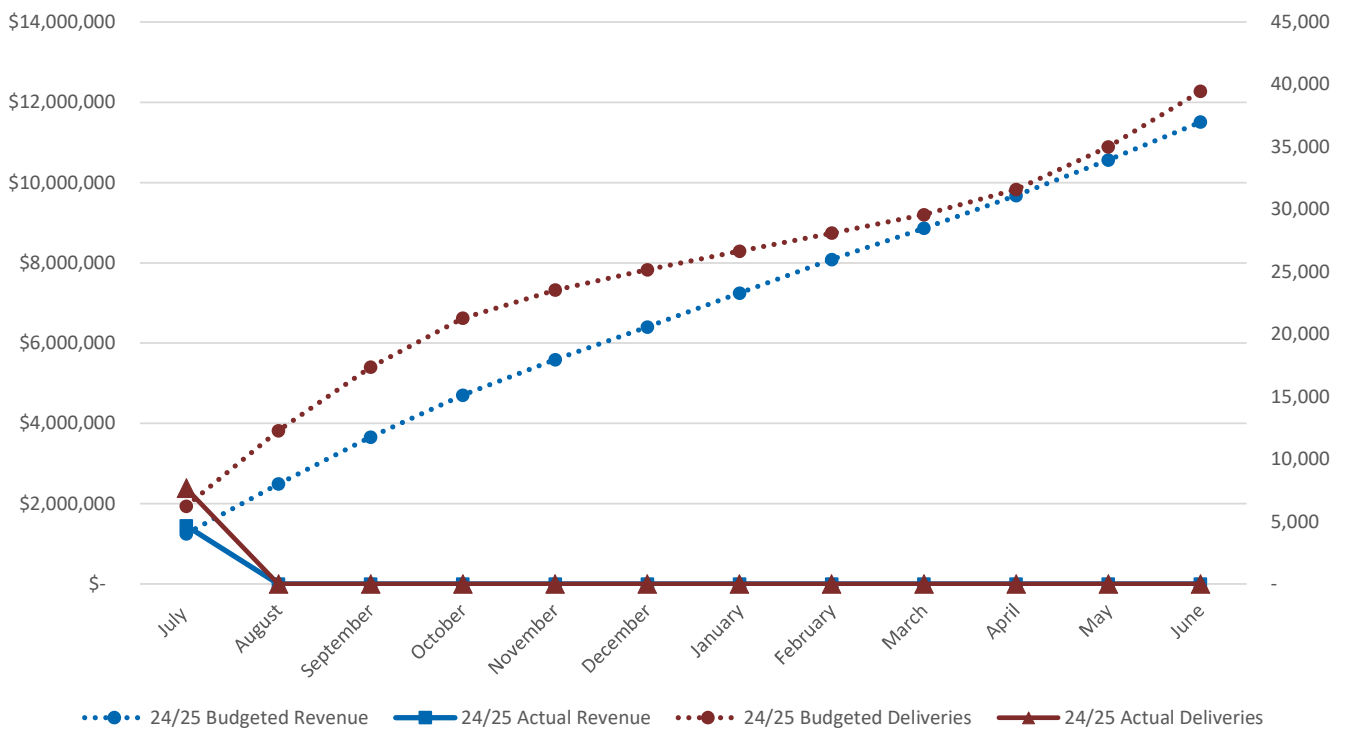
Conclusion:

Fiscal Year 2024-25 water sales are off to a good start. July water sales to all customers, except the Granite Bay Golf Course were more than anticipated in the budget. The largest acre feet variances were from FOWD and SSWD. FOWD provided an estimate that was significantly higher than historical use. Staff used a lower estimate to be conservative. SSWD also provided a higher estimate than what was used to build the budget. If this pattern of demand continues, the budget will likely be significantly lower than actual deliveries and therefore revenues. In total, deliveries for July were 23% greater than anticipated, yielding revenues that are 15.9% above budget.

Comparison of Fiscal Year 2023/2024 Actuals to 2024/2025 Projections and Actuals of Deliveries and Revenue



Cumulative Water Deliveries and Revenues FY 2024-25



**Finance Committee Meeting Minutes
San Juan Water District
August 13, 2024
4:00 p.m.**

Committee Members: Pam Tobin, Director (Chair)
Ken Miller, Director (Member)

District Staff: Paul Helliker, General Manager
Donna Silva, Finance Director
Teri Grant, Board Secretary/Administrative Assistant

1. Review General Manager Reimbursements (W & R)

The committee reviewed the June credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.

2. Review Check Register from July 2024 (W & R)

The committee reviewed the July 2024 check register and found it to be in order. Director Tobin requested that review of the monthly legal bills be added to the Finance Committee agenda and that they are included with the minutes. A copy of the legal bills will be attached to these meeting minutes.

3. Other Finance Matters (W & R)

There were no other matters discussed.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:13 p.m.



San Juan Water District
 Analysis of Legal Bills by Category, Month and Fiscal Year

STOEL RIVES, LLP Fiscal Year 2023-2024												
	Water Fix	Water Transfer	SWRCB Flow & WQCP	Biological Opinion Litigation	Water Rights	CVP Contract Litigation	General Services*	General American River	CHWD Litigation	Total Invoice	Total Hours	\$/Hour
July	-	-	3,523.50	-	-	391.50	8,059.00	-	-	11,974.00	29.40	\$ 407.28
August	-	-	10,593.00	-	-	-	11,927.50	-	-	22,520.50	56.90	\$ 395.79
September	-	-	13,755.05	43.50	-	87.00	9,898.50	-	14,014.00	37,798.05	93.30	\$ 405.12
October	-	-	13,277.50	43.50	-	174.00	20,107.00	5,929.00	11,938.50	51,469.50	126.70	\$ 406.23
November	-	-	8,477.50	2,218.50	-	-	16,071.00	231.00	20,475.00	47,473.00	124.70	\$ 380.70
December	-	-	2,914.50	435.00	-	-	7,127.00	900.50	8,853.00	20,230.00	54.60	\$ 370.51
January	-	-	9,169.40	1,653.00	-	174.00	19,683.05	-	11,754.50	42,433.95	114.30	\$ 371.25
February	-	-	2,523.00	1,870.50	-	-	24,986.00	-	217.50	29,597.00	71.80	\$ 412.21
March	-	-	3,132.00	1,435.50	-	-	24,407.50	3,182.50	21,414.05	53,571.55	131.60	\$ 407.08
April	-	-	3,480.00	391.50	-	-	15,692.00	7,870.50	31,057.70	58,491.70	146.40	\$ 399.53
May	-	-	1,261.50	-	-	-	17,671.00	7,022.50	3,312.10	29,267.10	72.90	\$ 401.47
June	-	-	3,741.00	43.50	-	174.00	9,862.50	130.50	-	13,951.50	32.90	\$ 424.06
Total	\$ -	\$ -	\$ 75,847.95	\$ 8,134.50	\$ -	\$ 1,000.50	\$ 185,492.05	\$ 25,266.50	\$ 123,036.35	\$ 418,777.85	1055.50	\$ 396.76

Jones & Mayer Fiscal Year 2023-2024								
	Biological Opinion Litigation	CVP	COVID Related	Labor	General Services	Total Invoice	Total Hours	\$/Hour
July	-	-	-	-	1,620.00	1,620.00	7.20	225.00
August	-	-	-	675.00	967.50	1,642.50	7.30	225.00
September	-	-	-	202.50	3,195.00	3,397.50	15.10	225.00
October	-	-	-	427.50	2,340.00	2,767.50	12.30	225.00
November	-	-	-	247.50	3,667.50	3,915.00	17.40	225.00
December	-	-	-	-	4,342.50	4,342.50	19.30	225.00
January	-	-	-	-	7,470.00	7,470.00	33.20	225.00
February	-	-	-	337.50	2,925.00	3,262.50	14.50	225.00
March	-	-	-	-	5,841.50	5,841.50	24.30	240.39
April	-	-	-	-	3,555.00	9,675.00	43.00	225.00
May	-	-	-	3,330.00	2,835.00	12,352.50	54.90	225.00
June	-	-	-	2,092.51	3,015.00	6,682.51	29.70	225.00
Total	\$ -	\$ -	\$ -	\$ 7,312.51	\$ 41,774.00	\$ 62,969.01	278.20	\$ 226.34

Combined Total		
Total Legal Expenses	Total Hours	\$/Hour
\$ 13,594.00	36.60	\$ 371.42
\$ 24,163.00	64.20	\$ 376.37
\$ 41,195.55	108.40	\$ 380.03
\$ 54,237.00	139.00	\$ 390.19
\$ 51,388.00	142.10	\$ 361.63
\$ 24,572.50	73.90	\$ 332.51
\$ 49,903.95	147.50	\$ 338.33
\$ 32,859.50	86.30	\$ 380.76
\$ 59,413.05	155.90	\$ 381.10
\$ 68,166.70	189.40	\$ 359.91
\$ 41,619.60	127.80	\$ 325.66
\$ 20,634.01	62.60	\$ 329.62
\$ 481,746.86	1333.70	\$ 361.21