



**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

**December 18, 2024  
6:00 p.m.**

**This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission is interrupted for any reason, the meeting will continue in person as scheduled. Members of the public may participate in Board meetings via videoconference per the instructions below.**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/245724141>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code:** 245-724-141

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – if you are attending via videoconference at that time, please unmute your line in order to speak.**

**\*\*\*Important Notice: For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. The order of agenda items may be changed to accommodate those in attendance wishing to address a particular item. Please inform the General Manager if you have such a request.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. ROLL CALL**

## II. OATH OF OFFICE

1. Oath of Office for Michael McRae and Pam Tobin

## III. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

## IV. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed before the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, November 20, 2024 (W & R)  
**Recommendation: Approve draft minutes**
2. Fiscal Year 2023-2024 Annual Audit and Comprehensive Audited Financial Report – DavisFarr, Certified Public Accountants (W & R)  
**Recommendation: Receive and file**
3. Esri Small Utility Enterprise Agreement (SUEA) Renewal (W & R)  
**Recommendation: Approve executing a three-year Small Utility Enterprise Agreement (SUEA) with Esri, the software firm that provides the licensed software for the District's Geographic Information System (GIS)**

## V. NEW BUSINESS

1. 2025 Board Officers (W & R)  
**Action: Elect the Board President and Vice President**
2. Power Monitor Project (W & R)  
**Action: Authorize the Director of Operations to execute a construction contract with Lords Electric, Inc.**
3. Presentation on Draft Retail Financial Plan Update and Proposed 5-Year Rate Schedule (R)  
*Discussion*

## VI. OLD BUSINESS

1. Resolution 24-10 Censure of Director Tobin  
**Action: Consider a motion to suspend the Board Rules to allow for consideration of a motion to reconsider Resolution 24-10**
2. Board Policy on the Prevention of Discrimination, Harassment, Violence in the Workplace and Abusive Behavior (W & R)  
**Action: To approve BOD-2.5 Policy on Prevention of Discrimination, Harassment, Violence in the Workplace and Abusive Conduct and to amend BOD-2.3 Ethics Policy**
3. Records Management Policy Revisions (W & R)  
**Action: To adopt Resolution 24-08 revising Board Policy Adm-3.6 Records Management Policy**
4. District's 457 Deferred Compensation Plan (W & R)  
*Discussion*

5. Potential Combination With SSWD (W & R)  
*Consider action to suspend further discussions of a potential combination of San Juan and SSWD*
6. Evaluation of Potential Groundwater Well Sites (W & R)  
*Discussion and possible direction to staff*
7. Conjunctive Use and Groundwater Banking Activities Update (W & R)  
*Discussion*
8. 2024 Hydrology and Operations Update (W & R)  
*Discussion*

## **VII. INFORMATION ITEMS**

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance and Human Resources' Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Director of Engineering Services' Report
  - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

## **VIII. DIRECTORS' REPORTS**

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
  - 3.1 ACWA – P. Tobin
  - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

## **IX. COMMITTEE MEETINGS**

1. Finance Committee – December 10, 2024  
<https://www.sjwd.org/2024-12-10-committees-meeting-finance>

## **X. UPCOMING EVENTS**

1. ACWA DC2025 Conference  
February 25-27, 2025  
Washington, DC
2. 2025 ACWA Legislative Symposium  
March 26, 2025  
Sacramento

3. 2025 ACWA Spring Conference  
May 13-15, 2025  
Monterey, CA

**President Zamorano to call for Closed Session**

**XI. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

**XII. OPEN SESSION**

1. Report from Closed Session

**XIII. ADJOURN**

**UPCOMING MEETING DATES**

January 15, 2025

February 19, 2025

I declare under penalty of perjury that the foregoing agenda for the December 18, 2024, regular meeting of the Board of Directors of San Juan Water District was posted by December 13, 2024, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet is also posted on the District's website at sjwd.org.

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Teri Grant, Board Secretary