



SAN JUAN WATER DISTRICT BOARD MEETING AGENDA

November 20, 2024
6:00 p.m.

Meeting Locations:

**SJWD Boardroom – 9935 Auburn Folsom Road
Granite Bay, CA 95746**

**Via Teleconference – 12221 Knots Lane
Frisco, TX 75036**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission is interrupted for any reason, the meeting will continue in person as scheduled. Members of the public may participate in Board meetings via videoconference per the instructions below.

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/245724141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 245-724-141

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – if you are attending via videoconference at that time, please unmute your line in order to speak.

***Important Notice: For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.

The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. The order of agenda items may be changed to accommodate those in attendance wishing to address a particular item. Please inform the General Manager if you have such a request.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed before the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, October 16, 2024 (W & R)
Recommendation: **Approve draft minutes**
2. Treasurer's Report – Quarter Ending September 30, 2024 (W & R)
Recommendation: **Receive and file**
3. Board Policy on the Prevention of Discrimination, Harassment, Violence in the Workplace and Abusive Behavior (W & R)
Recommendation: **To approve BOD-2.5 Policy on Prevention of Discrimination, Harassment, Violence in the Workplace and Abusive Conduct and to amend BOD-2.3 Ethics Policy**
4. Records Management Policy Revisions (W & R)
Recommendation: **To adopt Resolution 24-08 revising Board Policy Adm-3.6 Records Management Policy**

IV. NEW BUSINESS

1. Recognition of Service of Kenneth H. Miller (W & R)
Action: **Consider a motion to adopt Resolution 24-09 Recognizing Kenneth H. Miller for 40 Years of Service to the District**
2. Censure of Pamela J. Tobin (W & R)
Action: **Consider a motion to adopt Resolution 24-10 Censuring Pamela J. Tobin**
3. Water Treatment Plant Memorandum of Understanding (W)
Action: **Consider a motion to approve the Water Treatment Plant Memorandum of Understanding**
4. District's 457 Deferred Compensation Plan (W & R)
Discussion
5. ACWA General Session Membership Meeting Delegate (W & R)
Action: **Consider a motion to appoint delegate to serve as the authorized voting representative at the December ACWA General Session Membership Meeting**

V. OLD BUSINESS

1. Fiscal Year 2023-2024 Results of Operations – Budget to Actual (W & R)
Discussion
2. Evaluation of Potential Groundwater Well Sites (W & R)
Discussion and possible direction to staff
3. Conjunctive Use and Groundwater Banking Activities Update (W & R)
Discussion
4. 2024 Hydrology and Operations Update (W & R)
Discussion

VI. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance and Human Resources' Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Director of Engineering Services' Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VII. DIRECTORS' REPORTS

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
 - 3.1 ACWA – P. Tobin
 - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

VIII. COMMITTEE MEETINGS

1. Finance Committee – November 12, 2024
<https://www.sjwd.org/2024-11-12-committees-meeting-finance>
2. Legal Affairs Committee – November 13, 2024
<https://www.sjwd.org/2024-11-13-committees-meeting-legal-affairs>

IX. UPCOMING EVENTS

1. 2024 ACWA Fall Conference
December 3-5, 2024
Palm Desert, CA

X. ADJOURN

UPCOMING MEETING DATES

December 18, 2024 – Regular Board Meeting
December 18, 2024 – Financing Corporation Meeting
January 15, 2025 – Regular Board Meeting

I declare under penalty of perjury that the foregoing agenda for the November 20, 2024, regular meeting of the Board of Directors of San Juan Water District was posted by November 15, 2024, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet is also posted on the District's website at sjwd.org.

Teri Grant, Board Secretary